



Email: clerk@sterth-pc.gov.uk
Website: www.sterth-pc.gov.uk
Tel: 01736 757575 / 07563 164661

I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 3rd February 2026 at St Erth School, School Lane, St Erth at 7.00pm

All members of the Council are summoned to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Please note: under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The Clerk will be recording the meeting solely for the purpose of minute taking.

Dated: 29th January 2026

Signed:

 Clerk

AGENDA

1. Apologies for absence

To receive apologies for absence and note apologies not received

2. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

3. Community participation

As per the Council's Standing Orders the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chair of the meeting and a member of the public shall not speak or more than 3 minutes

4. Action required on matters raised during community participation

5. Minutes

To approve that the [Minutes](#) of the Ordinary meeting held on 6th January 2026, having been previously circulated, are a true and accurate record

6. Clerk's Report

To note Clerk's [report](#) on any updates from previous minutes

7. Planning

a) Applications:

i) [PA25/08648](#): Conversion of stable / barn to dwelling; Spring Lily, Steppy Downs Road, St Erth Praze

b) Cornwall Council Decisions:

i) [PA25/08067](#): Prior Approval for conversion of agricultural building to form dwelling; Barn South of Higher Tremellin, 2 Tremellin Lane, St Erth; **Prior approval not req'd**

c) **Other:**

- i) [PA25/03275](#): Construction of 11 dwellings and associated works (affordable and open market); Land North-East of The Lamb & Flag, Canonstown. To consider response from Affordable Housing team
- ii) [APP/D0840/W/25/3370949](#) Appeal against refusal of PA23/09696 Development of a ground mounted solar farm with associated infrastructure along with a car park and wildlife area for Gwinear Community Primary School, Land At Lanyon Farm, To The North of Gwinear Lane, Gwinear – [additional document for comment](#)
- d) **To consider any other planning matter received at or before the start of the meeting:**

8. Reports

- a) To receive the Cornwall Councillor's report – to follow
- b) To receive reports on any meetings held or training attended since the last Council meeting, consider any recommendations and agree any appropriate action:
 - i) [Penwith CAP meeting](#) – 7th January – Cllr Murley
 - ii) Service 15 Bus meeting – 21st January – Cllr Greatrex & the Clerk
 - iii) Cornwall Council meeting 30th January – Cllrs Greatrex, Taylor & the Clerk

9. Governance

- a) To review the Council's insurance and consider the quotes received – to follow
- b) To review the [Standing Orders](#) with minor amendments proposed
- c) To review the [Safeguarding Statement](#) with minor amendments proposed
- d) To review the [Grant Policy](#) with minor amendments proposed
- e) To review the Council's arrangements with respect to digital and data compliance regarding AGAR Assertion 10 and agree any appropriate action
- f) To appoint two Councillors to act as Trustees for the Poor Charity of an Unknow Donor

10. Highways & Transport Matters

- a) To note any proposed roadworks:
- i) [Chapel Hill, St Erth](#): 18th February 2026 (09:30–15:30); Openreach

11. Open Spaces

- a) To note monthly playground inspection report for January and agree any action
- b) To note completion of Annual inspection report and agree any action

12. Public Conveniences

To [consider](#) locking up overnight on a temporary basis and agree any relevant spend

13. Storm Goretti, aftermath

To consider lessons learned for future emergencies in the parish and agree any action

14. Financial Matters

- a) To note income & approve expenditure for January – to follow
- b) To note monthly bank reconciliation for December
- c) To agree tender process for installation of basketball hoop and hardstanding area in Battery Mill Park – to follow

15. Correspondence & Consultations

To note, or agree response to, any correspondence received up to the time of the meeting:

- a) Cornwall Council – Town & Parish Council [Newsletter](#) – 16th January 2026
- b) Cornwall Association of Local Councils – News Bulletin – 12th January 2026
- c) Cornwall Association of Local Councils – Training Bulletin – January – March 2026
- d) Correspondence from resident regarding lime tree in New Churchyard
- e) Correspondence from residents regarding Chenhalls Road development site
- f) Correspondence from resident requesting additional signage at Vicarage Gate

16. Agenda Items for a future meeting

To be submitted to the Clerk in writing by 23rd February 2026

17. Meeting & Other

a) To note date of the next Ordinary Council meeting as Tuesday 3rd March 2026, agree any additional meetings where appropriate and note new external meetings

18. Exclusion of the Press & Public

To consider passing the following resolution that in accordance with S.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press & Public be excluded from the meeting during the consideration of the following business due its confidential nature

19. Staffing Matters

To review workload and hours worked for January