



The Vestry Rooms
25 Fore Street
St Erth TR27 6HT
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I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 1st July 2025 at St Erth School, School Lane, St Erth at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Please note: under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The Clerk will be recording the meeting solely for the purpose of minute taking.

Dated: 26th June 2025

Signed:  Clerk

AGENDA

1. Apologies for absence

To receive apologies for absence and note apologies not received

2. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

3. Community participation

As per the Council's Standing Orders the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chair of the meeting and a member of the public shall not speak for more than 3 minutes

4. Action required on matters raised during community participation

5. Minutes

To approve that the [Minutes](#) of the Ordinary meeting held on 3rd June 2025, having been previously circulated, are a true and accurate record

6. Clerk's Report

To note Clerk's [report](#) on any updates from previous minutes

7. Planning

a) Applications:

None

b) Cornwall Council Decisions:

None

c) To consider any other planning matter received at or before the start of the meeting:

8. Reports

a) To receive the Cornwall Councillor's report – to follow

- b) To receive reports on any meetings held or training attended since the last Council meeting, consider any recommendations and agree any appropriate action:
 - i) National, Local & Neighbourhood Planning Policy Training – 12th June
 - ii) Development Management & Getting Involved Planning Training – 19th June
 - iii) Joint Society of Local Council Clerks Branch Meeting & AGM – 25th June

9. Governance

- a) To review Terms of Reference for the following:
 - i) [Staffing Committee](#)
 - ii) [Budget Working Group](#)
 - iii) [Communications & Engagement Working Group](#)
 - iv) [Contracts Working Group](#)
 - v) [Open Spaces Working Group](#)
 - vi) [Play Parks Working Group](#)
 - vii) Transport Working Group – to follow
- b) To review the [Approved Suppliers List](#)
- c) To consider [Action Plan 2025-29](#)

10. Financial Matters

- a) To note income & approve expenditure for June – to follow
- b) To note monthly bank reconciliation for May
- c) To note the First Quarter Budget Monitoring – to follow

11. Highways & Transport Matters

- a) To note any proposed roadworks

12. Open Spaces

- a) To note monthly playground inspection report for June and agree any action
- b) To consider costs for additional riverbank work, review appropriate funding streams and agree any action
- c) To consider additional grass strimming over and above the current contract at Kew Treguarrak & Vicarage Gate

13. Police Matters

To receive an update on meeting held on 11th June with PC Magurean and agree any action

14. Correspondence & Consultations

To note, or agree response to, any correspondence received up to the time of the meeting:

- a) Cornwall Council Government Planning Consultations & Working Papers [Briefing Note](#)
- b) Cornwall Council Street Trading Policy Review – 15th August
- c) Cornwall Council Town & Parish Council Newsletter – 6th June
- d) Cornwall Association of Local Councils News Bulletin & Training Opportunities 17th June

15. Agenda Items for a future meeting

To be submitted to the Clerk in writing by Monday 28th July

16. Meeting & Other Dates

To note date of the next Ordinary Council meeting as Tuesday 5th August 2025, agree any additional [meetings](#) where appropriate and note new external meetings

17. Exclusion of the Press & Public

To consider passing the following resolution that in accordance with S.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press & Public be excluded from the meeting during the consideration of the following business due its confidential nature

18. Vestry Rooms

To receive an update regarding terms and agree any action

19. Staffing Matters

To review workload and hours worked for June