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**I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 29<sup>th</sup> April 2025 at St Erth School, School Lane, St Erth at 7.00pm**

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Please note: under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The Clerk will be recording the meeting solely for the purpose of minute taking.

Dated: 24<sup>th</sup> April 2025

Signed:  Clerk

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## AGENDA

### 1. Apologies for absence

To receive apologies for absence and note apologies not received

### 2. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

### 3. Community participation

As per the Council's Standing Orders the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chair of the meeting and a member of the public shall not speak for more than 3 minutes

### 4. Action required on matters raised during community participation

### 5. Minutes

To approve that the [Minutes](#) of the Ordinary meeting held on 1<sup>st</sup> April 2025, having been previously circulated, are a true and accurate record

### 6. Clerk's Report

To note Clerk's [report](#) on any updates from previous minutes

### 7. Planning

#### a) Applications:

i) [PA25/02360](#): Replacement windows; 1 Tredrea Lane, St Erth

ii) [PA25/02361](#): Listed Building Consent for replacement windows; 1 Tredrea Lane, St Erth

#### b) Cornwall Council Decisions:

#### c) Appeals

i) [APP/DO840/W/24/3349443](#): Appeal against refusal of PA24/02418 Permission in principle for construction of affordable led development (minimum 2 dwellings, maximum 4 dwellings); Land Rear of Godolphin View, Bosence Road, Townshend; **Appeal allowed**

d) **To consider any other planning matter received at or before the start of the meeting**

## 8. Reports

- a) To receive the Cornwall Councillor's report – to follow
- b) To receive reports on any meetings held or training attended since the last Council meeting, consider any recommendations and agree any appropriate action:
  - i) Penwith CAP [meeting](#) – 2<sup>nd</sup> April
  - ii) Westcountry Rivers Trust [meeting](#) – 16<sup>th</sup> April

## 9. Governance

- a) To review and agree proposed amendments to the [Freedom of Information Policy](#)
- b) To review and agree proposed amendments to the [Publication Scheme](#)
- c) To review and agree proposed amendments to the [Data Protection Policy](#)

## 10. Financial Matters

- a) To approve the Year End [Accounts](#) and Earmarked Reserves for 2024/25
- b) To note Year End bank reconciliation for 31<sup>st</sup> March 2025
- c) To approve the Fixed Asset Register as of 31 March 2025
- d) To receive the report from the Internal Auditor for 2024/25 and agree any action
- e) To complete and approve the Annual Governance Statement for 2024/25
- f) To approve the Accounting Statements for 2024/25
- g) To note the [dates](#) for the Publication of Notice of Public Rights
- h) To confirm there is no conflict of interest with External Auditor (BDO)
- i) To approve amendments to regular payment schedule previously agreed
- j) To note income & approve expenditure for April – to follow
- k) To consider applying for a [payment card](#)

## 11. Highways & Transport Matters

- a) To note proposed roadworks
- b) To consider Highways [proposal](#) regarding the drainage issue at Green Lane car park
- c) To consider report from Rose an Grouse to Newtown roundabout [meeting](#) on 21<sup>st</sup> March
- d) To consider residents request regarding St Erth Hill

## 12. Open Spaces

- a) To note monthly playground inspection report for April and agree any action
- b) To agree replacement [sand item](#) for Multi Play Junior equipment
- c) To receive an update regarding the Nature Park and agree any action – to follow
- d) To receive an update regarding the Allotments and agree any action – to follow

## 13. Correspondence & Consultations

To note, or agree response to, any correspondence received up to the time of the meeting

- a) Marazion Town Council – Motion of no confidence in Cornwall Council's Planning & Enforcement – Next Steps

## 14. Agenda Items for a future meeting

To be submitted to the Clerk in writing by Monday 26<sup>th</sup> May

## 15. Meeting Dates

- a) To note date of the Annual Council meeting as Tuesday 13<sup>th</sup> May 2025
- b) To agree a date for the Annual Parish meeting
- c) To agree Code of Conduct training on Wednesday 23<sup>rd</sup> July 6-8pm Teams, with cost to be split with Marazion Town Council

## 16. Staffing Matters

- a) To review workload and hours worked for April