



The Vestry Rooms
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I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 4th February 2025 at St Erth School, School Lane, St Erth at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Please note: under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The Clerk will be recording the meeting solely for the purpose of minute taking.

Dated: 30th January 2025

Signed:  Clerk

AGENDA

1. Apologies for absence

To receive apologies for absence and note apologies not received

2. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

3. Community participation

As per the Council's Standing Orders the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chair of the meeting and a member of the public shall not speak for more than 3 minutes

4. Action required on matters raised during community participation

5. Minutes

To approve that the [Minutes](#) of the extra Ordinary meeting held on 21st January 2025, having been previously circulated, are a true and accurate record

6. Clerk's Report

To note Clerk's report on any updates from previous minutes – to follow

7. Planning

a) Applications:

i) None

b) Cornwall Council Decisions:

i) None

c) **To consider any other planning matter received at or before the start of the meeting**

8. Reports

a) To receive the Cornwall Councillor's Report – to follow

- b) To receive reports on any meetings held or training attended since the last Council meeting, consider any recommendations and agree any appropriate action:
 - i) Penwith CAP meeting – 15th January – Cllr Murley
 - ii) Treloweth Community Liaison meeting – 27th January
 - iii) Neighbourhood Police Team meeting – 28th January
 - iv) Boscarnek Community Liaison meeting – 3rd February

9. Governance

- a) To review the Council's insurance and consider the quotes received
- b) To review the [Standing Orders](#) with no amendments proposed
- c) To propose amending the value in Section 5.6 of the [Financial Regulations](#) to £30,000 (inc VAT) in line with the Procurement Act 2023
- d) To review the Risk Register and approve updates proposed

10. Financial Matters

- a) To note income & approve expenditure for January – to follow
- b) To note monthly bank reconciliation for December
- c) To receive the Third Quarter Budget Update – to follow
- d) To consider price increases for 2025/26 and agree appropriate action:
 - i) Monthly Playground Inspections
 - ii) Website Hosting
 - iii) Google
 - iv) Bin Collections
- e) To consider the Local Maintenance Partnership grant offer – to follow
- f) To approve a maximum spend of £2,000 on playground maintenance and repairs in line with approved budget
- g) To agree repeat order for annual play inspection
- h) To approve purchase of a shed at £789 (ex VAT) including discount & delivery

11. St Erth Riverside Regeneration & Community Access Project

To receive an update and agree any appropriate action

12. Highways Matters

- a) To note proposed roadworks as follows:
 - i) [Station Approach, St Erth](#): 9th February (08:00-13:00) – Road closure Openreach
 - ii) [Boscence Road to Pauls Green](#), Townshend & Tregembo Hill, Relubbus: 10th-12th February (24 hours) – Road closure; Cormac
 - iii) [Station Approach, St Erth](#): 19th-20th March (21:00-05:00) – Road closure; Network Rail

13. Open Spaces

- a) To note monthly playground inspection report for January and agree any action

14. Correspondence & Consultations

To note, or agree response to, any correspondence received up to the time of the meeting

- a) Marazion Town Council letter re Motion of No Confidence in Cornwall Council's Planning & Enforcement Department – 28th February
- b) Cornwall Association of Local Councils (CALC) Briefing – Strengthening the standards and conduct framework for local authorities in England Government Consultation – 26th February
- c) Cornwall Council – Planning Policy Interim Policy Position Statement [Consultation](#) – 21st February
- d) CALC – [Guide](#) to Town & Parish Council Elections in Cornwall – May 2025
- e) Cornwall Council – Town & Parish Council [Newsletter](#) – 17th January
- f) CALC – News Bulletin, Briefings and Other Information for Local Councils - 28th January

15. Agenda Items for a future meeting

To be submitted to the Clerk in writing by Monday 24th February 2025

16. Meeting Dates

To note date of the next Council meeting as Tuesday 4th March 2025, agree any additional [meetings](#) where appropriate and note new external meetings where relevant

17. Exclusion of the Press & Public

To consider passing the following resolution that in accordance with S.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press & Public be excluded from the meeting during the consideration of the following business due its confidential nature

18. Public Convenience Cleaning Contract

To consider tenders received and agree contract – to follow

19. Legal Matters

To resolve to sign the Land Registry Transfer of part of registered title regarding the land north east of Treloweth Lane and agree any action regarding the land

20. Staffing Matters

To review workload and hours worked for January