



The Vestry Rooms
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I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 9th April 2024 at St Erth School, School Lane, St Erth at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Please note: under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The Clerk will be recording the meeting solely for the purpose of minute taking.

Dated: 4th April 2024

Signed:  Clerk

AGENDA

1. Apologies for absence

To receive apologies for absence and note apologies not received

2. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

3. Community participation

4. Action required on matters raised during community participation

5. Minutes

To approve that the Minutes of the Ordinary [meeting](#) held on 25th March 2024, having been previously circulated, are a true and accurate record

6. Clerk's Report

To note Clerk's [report](#) on any updates from previous minutes

7. Planning

a) Applications:

i) [PA24/01109](#): Conversion and extension of store / garage to a dwellinghouse; Land North of The May Trees, Steppy Downs Road, St Erth Praze

ii) [PA24/00294](#): Conversion of existing garage to house annex; The Piggery, Bosworgy Road, Townshend

b) Cornwall Council Decisions:

i) None at time of publishing agenda

c) Other

i) [PA23/06207](#): Listed building consent for installation of speaker columns to provide a wider PA coverage across the platforms; St Erth Station, Station Approach. Network Rail's [response](#) to comments on the application.

d) **To consider any other planning matter received at or before the start of the meeting**

8. Reports

- a) To receive the Cornwall Councillor's Report
- b) To receive reports on any meetings held or training attended since the last Council meeting, consider any recommendations and agree any appropriate action:
 - i) Estate Working Group meeting – 11th March & 3rd April
 - ii) Treloweth Community Liaison Group [meeting](#) – 18th March
 - iii) SUEZ Community Liaison Group meeting – 20th March – Cllr Player
 - iv) Police Penwith CAP Liaison meeting – 21st March – Cllr Taylor
 - v) Boscarnek Community Liaison Group [meeting](#) – 25th March
 - vi) Riverbank Community Working Group meeting – 27th March

9. Vestry Rooms

To consider [recommendations](#) from the Estate Working Group regarding the Vestry Rooms

10. Governance

- a) To review the [Information Technology Policy](#) and approve amendments proposed
- b) To consider additions to the Approved Suppliers List

11. Financial Matters

- a) To note income & approve expenditure for March
- b) To note monthly bank reconciliation for February
- c) To discuss and agree [earmarked reserves](#)
- d) To approve the regular payment schedule for 2024-25 and agree payment methods
- e) To approve the [Asset Register](#) to 31st March 2024

12. Highways Matters

- a) To note proposed road closures as follows:
 - i) [Station Approach](#), St Erth: 21st – 22nd May 2024 (21:00 – 06:00) – Sunbelt Rentals

13. Open Spaces

- a) To note monthly playground inspection report for March

14. Correspondence & Consultations

To note, or agree response to, any correspondence received up to the time of the meeting:

- a) Cornwall Council – [consultation](#) on Gypsy, Roma & Traveller Strategy – 26th April
- b) Hayle Town Council – [invitation](#) to Annual Council meeting & Mayor Choosing Ceremony – 9th May
- c) CALC [Training Bulletin](#) – April & May 2024

15. Agenda Items for a future meeting

To be submitted to the Clerk in writing by Monday 29th April 2024

16. Meeting Dates

To note date of the Annual Council meeting as 7th May 2024, agree any additional [meetings](#) where appropriate and note new external meetings

17. Staffing Matters

To review workload and hours worked for March