



The Vestry Rooms
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I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 5th September 2023 at St Erth School, School Lane, St Erth at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Please note: under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The Clerk will be recording the meeting solely for the purpose of minute taking.

Dated: 30th August 2023

Signed:  Clerk

AGENDA

1. Apologies for absence

To receive apologies for absence and note apologies not received

2. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

3. Community participation

4. Action required on matters raised during community participation

5. Minutes

To approve that the [Minutes](#) of the Ordinary meeting held on 1st August 2023, having been previously circulated, are a true and accurate record

6. Clerk's Report

To note Clerk's [report](#) on any updates from previous minutes

7. Planning

a) Applications:

i) [PA23/06028](#): Refurbishment and extension of 71 chalets without compliance with condition 2 of decision notice W1/88/P/0591 dated 05/07/1988; 73 Strawberry Hill Tolroy Manor Holiday Park St Erth Praze. To ratify response made.

ii) [PA23/06353](#): Provision of new conservatory for residents use joined to existing buildings; Bosence Farm, 69 Bosence Road, Townshend

b) Decisions:

i) [PA23/05756](#): Application for Non-Material Amendment (no 3) to PA21/12013 for 38 dwellings, namely change of tiles from concrete to slate; Land SE of Boscarnek, St Erth; Approved with conditions

- ii) [PA23/04225](#): Proposed ground floor extensions – Ashley Cottage, The Orchard, St Erth; Approved with conditions
- iii) [PA23/03063](#): Two-storey side extension | 1 Porthia Cottages Rose An Grouse Canonstown; Approved with conditions
- c) **Other:**
- i) [PA23/00891/PREAPP](#): Pre application advice for outbuilding to be erected within the residential curtilage to be used as a home office with lighting and electricity; North Barn, Trelean Barns, Steppy Downs Road, St Erth Praze; Advice Given
- ii) [PA22/04682](#): Appeal against refusal for Change of use of land and the siting of two adjoining mobile homes for residential use and associated development (retrospective)
- d) **To consider any other planning matter received at or before the start of the meeting**

8. Reports

- a) To receive the Cornwall Councillor's Report
- b) To receive reports on any meetings held or training attended since the last Council meeting, consider any recommendations and agree any appropriate action:
 - i) Carbon Neutral Homes meeting re Land NNE of Cemetery – 8th August – Cllr Greatrex
 - ii) Hayle River Volunteer [Day](#) – 15th August
 - iii) St Hilary PC Draft NDP Consultation meeting – 15th August – Cllr Murley
 - iv) NDP Working Group meetings – 21st August – Cllr Taylor
 - v) CAP Police Liaison meeting – 22nd August – Cllr Taylor
 - vi) Green Working Group meeting – 4th September – Cllr Spencer-Smith

9. Financial Matters

- a) To note income & approve expenditure for August
- b) To note monthly bank reconciliation for July
- c) To note the External Audit [Report](#) and conclusion of audit for 2022/23
- d) To consider quotes for asset valuation
- e) To agree the purchase of a Wreath for Remembrance Sunday

10. Governance

- a) To review and agree proposed amendments to the [Complaints Procedure](#)
- b) To review and agree proposed amendments to the [Document Retention Policy](#)
- c) To note the updated [Website Accessibility Statement](#)
- d) To consider setting up a Defibrillator Strategy Task & Finish Working Group

11. Highways Matters

- a) To receive an update on the Highways Improvements
- b) To respond to the [consultation](#) on Countrywide 20mph Speed Limits for Relubbus

12. Open Spaces

- a) To receive an [update](#) on the Mini Skate ramp project and agree any additional spend
- b) To note monthly playground inspection report for August and agree spend for [recommended work](#)
- c) To consider [quotes](#) for recommended work following tree survey
- d) To consider [report](#) on Section 2 of the Hayle River and agree any appropriate spend

13. Correspondence & Consultations

To note, or agree response to, any correspondence received up to the time of the meeting:

- a) [Letter](#) from resident regarding school transport issues to St Ives School
- b) Standards Committee Town & Parish Council [reps](#) – 15th September 2023
- c) CALC Executive Board vacancies – 6th October 2023
- d) Letters from residents regarding parking issues
- e) Notification of application for Historic Plaque for St Erth Radio Station
- f) Concerns raised by resident regarding proposed solar farms in Gwinear-Gwithian Parish

14. Agenda Items for a future meeting

To be submitted to the Clerk in writing by 25th September 2023

15. Meeting Dates

To note date of the next Council meeting as Tuesday 3rd October, agree any additional [meetings](#) where appropriate and note new external meetings where relevant

16. Exclusion of the Press & Public

To consider passing the following resolution that in accordance with S.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press & Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business

17. Legal Matters

- a) To receive an update regarding legal advice on the Car Park Levy
- b) To receive an update on Land Matters

18. Staffing Matters

To review workload and hours worked for August