



The Vestry Rooms
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I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 5th March 2024 at St Erth School, School Lane, St Erth at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Please note: under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The Clerk will be recording the meeting solely for the purpose of minute taking.

Dated: 29th February 2024

Signed:  Clerk

AGENDA

1. Apologies for absence

To receive apologies for absence and note apologies not received

2. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

3. Community participation

4. Action required on matters raised during community participation

5. Minutes

To approve that the Minutes of the Ordinary [meeting](#) held on 6th February 2024, having been previously circulated, are a true and accurate record

6. Clerk's Report

To note Clerk's [report](#) on any updates from previous minutes

7. Planning

a) Applications:

- i) [PA23/06207](#): Listed building consent for installation of speaker columns to provide a wider PA coverage across the platforms; St Erth Station, Station Approach
- ii) [PA24/01349](#): Proposed demolition of existing garage and construction of single storey side / rear extension; Naivasha, Rose An Grouse, Canonstown
- iii) [PA23/09696](#): Development of a ground mounted solar farm with associated infrastructure along with a car park and wildlife area for Gwinear Community Primary School, Land At Lanyon Farm, To The North of Gwinear Lane, Gwinear

b) **Cornwall Council Decisions:**

- i) **PA23/10106:** Temporary Marketing signage (Entrance Totem, Corner Sign, Fascia Board and 2 No Flags / Flagpoles) to Sales Office and Showroom; 80 Boscarnek, St Erth; Approved with conditions
- ii) **PA22/00517:** Use of field for dog agility training; Land North of Cherry Tree Cottage, Green Lane, St Erth; Approved with conditions
- c) **Other:**
- i) **APP/D0840/W/23/3318316:** Conversion of redundant building to form five apartments; Lamb & Flag Inn, Canonstown.
- ii) **PA13/09686 & PA16/10192:** Relating to the unfinished development at Land NNE of Cemetery, Chenhalls Road
- d) **To consider any other planning matter received at or before the start of the meeting**

8. Reports

- a) To receive the Cornwall Councillor's Report
- b) To receive reports on any meetings held or training attended since the last Council meeting, consider any recommendations and agree any appropriate action:
- i) Police Penwith CAP Liaison meeting – 20th February – Cllr Taylor
- ii) Boscarnek Community Liaison Group [meeting](#) – 26th February
- iii) Planning Training – 28th February – Cllr Murley
- iv) Riverbank Community Working Group meeting – 28th February – to follow
- v) A30 Rose an Grouse to Newtown Roundabout meeting – 29th February – Cllr Taylor

9. Governance

- a) To review the [Cemetery Risk Assessment](#) and approve amendments proposed
- b) To review the [Cemetery Regulations](#) and approve amendments proposed
- c) To consider and approve a [Grave Digging Policy & Procedures](#)
- d) To consider and approve a [Management of Memorials Policy](#)
- e) To review the [Environmental Vision Statement](#) and approve amendments proposed
- f) To review the [Equal Opportunities Policy](#) and approve amendments proposed
- g) To review the [General Privacy Notice](#) and approve amendments proposed
- h) To review the [Privacy Notice for Staff & Cllrs](#) and approve amendments proposed

10. Financial Matters

- a) To note income & approve expenditure for February – to follow
- b) To note monthly bank reconciliation for January
- c) To consider [price increases](#) for 2024/25 and agree appropriate action:
- i) Monthly Playground Inspections
- ii) Website Hosting
- iii) Administration
- d) To consider [costs](#) for maintenance work and signage in the Cemetery
- e) To consider submitting a bid for the GWR Community & Improvement [Fund](#)

11. Highways Matters

- a) To consider Proposed [Traffic Calming](#), Gurlyn Hill, Relubbus and provide feedback
- b) To note [Scheme Approval](#) for 20mph for West Penwith including Relubbus
- c) To note proposed road closures as follows:
- i) [Station Approach](#), St Erth: 18th – 19th March 2024 (21:00 – 05:00) Network Rail
- ii) [Bosence Road](#), Townshend: 30th April 2024 (09:30 – 15:30) – Sunbelt Rentals
- d) Cormac Spring [Workshop](#) – Friday 12th April, St John's Hall, Penzance (10:00 – 13:00)

12. Open Spaces

- a) To note monthly playground inspection report for February

13. Correspondence & Consultations

To note, or agree response to, any correspondence received up to the time of the meeting:

- a) Correspondence from resident in Water Lane re heavy machinery
- b) Cornwall Council – Town & Parish Council [Newsletter](#) 9th February
- c) Cornwall Council – [consultation](#) on Gypsy, Roma & Traveller Strategy

14. Agenda Items for a future meeting

To be submitted to the Clerk in writing by Monday 25th March

15. [Meeting Dates](#)

- a) To agree a date for the Annual Parish meeting
- b) To consider amending date of next Council meeting, currently set for Tuesday 2nd April 2024, agree any additional meetings where appropriate and note new external meetings where relevant

16. Exclusion of the Press & Public

To consider passing the following resolution that in accordance with S.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press & Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business

17. Contracts

To consider quotes received and agree contracts for:

- a) Playground Grass Cutting
- b) Cemeteries Grass Cutting
- c) Footpaths (Local Maintenance Partnership)

18. Staffing Matters

To review workload and hours worked for February