

I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 6th September 2022 at St Erth School, School Lane, St Erth at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Please note: under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The Clerk will be recording the meeting solely for the purpose of minute taking.

Dated: 1st September 2022

Signed:  Clerk

AGENDA

1. Apologies for absence

To receive apologies for absence and note apologies not received

2. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

3. Community participation

4. Action required on matters raised during community participation

5. Minutes

To approve that the [Minutes](#) of the Ordinary meeting held on 2nd August 2022, having been previously circulated, are a true and accurate record

6. Clerk's Report

To note Clerk's [report](#) on any updates from previous minutes

7. Planning

a) Applications:

- i) [PA22/05654](#): Proposed retention and completion of new annex building; 7 Tredrea Lane, St Erth
- ii) [PA22/07016](#): Construction of attached garage / utility room; 6 Calais Road, St Erth Praze
- iii) [PA22/06729](#): Proposed works are to install weatherboard-type cladding to the old extension of the main building; The Old Post Office, 2 School Lane, St Erth

b) Decisions:

- i) [PA22/00620](#): Demolition of existing timber barn and construction of annexe and store; Sunrise Farm, 68 Bosence Road, Townshend – amended application; Approved with conditions
- ii) [PA22/04664](#): Listed Building Consent for the repair of the existing invert of Hayle Causeway East Culvert with a new concrete invert; The Causeway, Hayle; Approved with conditions

- iii) **PA22/06112**: Trelean Barns, North Barn Steppy Downs Road St Erth Praze; Withdrawn
- iv) **PA20/06733**: Proposed amendment to PA19/08623 (Proposed conversion and extension of existing barn to provide single dwelling) in respect of change of access; Barn South West Of Treloweth Cottages, Treloweth Lane, St Erth; Withdrawn
- c) **Other**
- i) **PA22/05221**: Conversion of barn to residential and extension/alterations to existing dwelling; Treven Farm, 1 Treven Lane, St Erth Praze. To ratify [comments](#) made under Local Council Protocol; Approved with conditions
- d) **To consider any other planning matter received at or before the start of the meeting**

8. Cornwall Councillor

- a) To receive the Cornwall Councillor's report and agree any appropriate action
- b) To discuss meeting dates offered
- c) To consider request to amend date for November Parish Council meeting

9. Reports

- a) To receive reports on any meetings held since the last Council meeting and agree any appropriate action:
- i) Neighbourhood Development Plan Review meeting – 16th August
- b) To consider Councillor Spencer-Smith's St Erth Boundary report to identify strategic opportunities for collaboration with neighbouring authorities and agree any action

10. Financial Matters

- a) To note receipts & approve [payments](#) for August
- b) To note bank reconciliation for July
- c) To note the External Audit [Report](#) and conclusion of audit for 2021/22
- d) To note [outcome](#) of GWR grant application for the noticeboard and agree additional spend
- e) To consider a retrospective Jubilee grant application from the Lights Committee

11. Governance

- a) To consider whether to [opt out](#) of the Smaller Authorities Audit Appointments for an External Auditor
- b) To consider and approve a Subject Access Request Policy – draft to follow

12. Highways

- a) To consider submitting a joint application with St Hilary Parish Council for CNP Highways funding for 20mph in Relubbus

13. Playgrounds

- a) To note Monthly Inspection report for August

14. Correspondence & Consultations

To note, or agree response to, any correspondence received up to the time of the meeting:

- a) Cormac meet the Team invitation
- b) Councillor Training – to confirm attendees for Finance, Planning and Employment Training
- c) South West Water – online workshop consulting on Drainage and Waste Water Management Plan - 9th September

15. Agenda Items for a future meeting

To be submitted to the Clerk in writing by 26th September

16. Meeting Dates

To note date of the next Council meeting as 4th October, agree any additional [meetings](#) where appropriate and note new external meetings

17. Staffing Matters

To review workload and hours worked for August