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**I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 6<sup>th</sup> December 2022 at St Erth School, School Lane, St Erth at 7.00pm**

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Please note: under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The Clerk will be recording the meeting solely for the purpose of minute taking.

Dated: 25<sup>th</sup> November 2022

Signed:  Clerk

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## AGENDA

### 1. Apologies for absence

To receive apologies for absence and note apologies not received

### 2. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

### 3. Community participation

### 4. Action required on matters raised during community participation

### 5. Minutes

To approve that the [Minutes](#) of the Ordinary meeting held on 1<sup>st</sup> November 2022, having been previously circulated, are a true and accurate record

### 6. Clerk's Report

To note Clerk's [report](#) on any updates from previous minutes and other matters

### 7. Planning

#### a) Applications:

- i) [PA22/04682](#): Change of use of land – Residential use of two mobile homes with linking structure and associated development (retrospective); Trieview, St Erth Hill, St Erth
- ii) [PA22/09907](#): Proposed agricultural storage shed; North Barn, Trelean Barns, Steppy Downs Road, St Erth Praze

#### b) Decisions:

- i) [PA22/03676](#): Construction of dwellings; Land E of Vicarage Gate, Vicarage Gate, St Erth; Approved with conditions
- ii) [PA22/08502](#): Conversion and extension of existing barn to provide single dwelling with variation of condition 4 and 10 of decision notice PA19/08623 dated 17/12/2019; Treloweth Barn, Treloweth Lane, St Erth; Withdrawn

- iii) [PA22/02903](#): Proposed redevelopment of St Erth Refuse Transfer Station (RTS) to include an extension to the existing waste transfer building, the provision of new external bays (for glass and clinical waste) and external enclosed bays (for wood wastes), associated infrastructure (eg. provision of weighbridge etc), reversing the traffic flow through the RTS facility and changes to operating hours of the RTS and HWRC – (see planning statement for further details). The application site boundary also includes the Household Waste Recycling Centre (HWRC) with non-compliance with condition 3 and 14 in relation to decision notice PA20/05624 dated 16.04.2021; RTS and HWRC, Treloweth Lane, St Erth; Approved with conditions
- c) **To consider any other planning matter received at or before the start of the meeting**

## 8. Reports

- a) To receive the Cornwall Councillor's report and agree any action
- b) To receive [reports](#) on any meetings / training held since the last Council meeting & agree any action:
  - i) Community Network Panel meeting – 7<sup>th</sup> November (Councillor Player & the Clerk)
  - ii) Green Working Group meeting – 15<sup>th</sup> November (Councillor Spencer-Smith)
  - iii) Hayle River Quarterly meeting – 23<sup>rd</sup> November (the Clerk)
  - iv) Planning Training (Councillor Murley)
  - v) Employer Training (Councillor Lee)
  - vi) Safeguarding Training (Councillor Player)

## 9. General Power of Competence

- a) To agree that the Parish Council meets the criteria for eligibility (two thirds elected members and CiLCA qualified Clerk)
- b) To agree to adopt the [General Power of Competence](#)

## 10. Governance

- a) To review the Council's and / or employee's membership of any [Professional Bodies](#)
- b) To consider and approve a [Training & Development Policy](#)
- c) To review and agree proposed amendments to the [Reserves Policy](#)
- d) To consider and approve an [Investment Strategy](#)
- e) To agree an Approved Suppliers List
- f) To consider signing up to the [Civility & Respect Pledge](#)

## 11. Financial Matters

- a) To note receipts & approve payments for November – to follow
- b) To note bank reconciliation for October
- c) To consider and approve the revised [budget](#) for 2022/23
- d) To consider and approve the budget for 2023/24
- e) To consider and approve the precept for 2023/24
- f) To note National Joint Council Pay Award backdated to April 2022

## 12. Highways

- a) To note Penzance to Camborne A30 Action Ltd year end accounts
- b) To update on outstanding Village Improvements work

## 13. St Erth Station

To consider requesting GWR amend the [station drop off / bus bay layout](#) (Councillor Greatrex)

## 14. Correspondence & Consultations

- To note, or agree response to, any correspondence received up to the time of the meeting:
- a) Cornwall Council Town & Parish Bulletin 17<sup>th</sup> November – Devolution to Cornwall
  - b) CALC Town & Parish Council Budget Update Briefing – 8<sup>th</sup> December

**15. Agenda Items for a future meeting**

To be submitted to the Clerk in writing by 3<sup>rd</sup> January 2023

**16. Meeting Dates**

To note date of the next Council meeting as 10<sup>th</sup> January 2023, agree any additional [meetings](#) where appropriate and note new external meetings

**17. Exclusion of the Press & Public**

To consider passing the following resolution that in accordance with S.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press & Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business

**18. Staffing Matters**

- a) To review workload and hours worked for November
- b) To consider pay scale, following successful completion of Certificate in Local Council Administration (CiLCA)