



The Vestry Rooms
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St Erth TR27 6HT
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I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 4th October 2022 at St Erth School, School Lane, St Erth at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Please note: under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The Clerk will be recording the meeting solely for the purpose of minute taking.

Dated: 29th September 2022

Signed:  Clerk

AGENDA

A minute's silence will be held at the start of the meeting as a mark of respect following the death of HM Queen Elizabeth II

1. Apologies for absence

To receive apologies for absence and note apologies not received

2. Letter of Condolence to be sent from the Chairman to the Royal Family

To endorse the sending of a letter of condolence on behalf of the parish

3. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

4. Community participation

5. Action required on matters raised during community participation

6. Minutes

To approve that the [Minutes](#) of the Ordinary meeting held on 6th September 2022, having been previously circulated, are a true and accurate record

7. Clerk's Report

To note Clerk's [report](#) on any updates from previous minutes and other matters

8. Planning

a) **Applications:**

i) [PA22/08009](#): Renovation and single storey extension; 48 Fore Street, St Erth

ii) [PA22/08502](#): Conversion and extension of existing barn to provide single dwelling with variation of condition 4 and 10 of decision notice PA19/08623 dated 17/12/2019; Treloweth Barn, Treloweth Lane, St Erth

- b) **Decisions:**
- i) [PA22/07016](#): Construction of attached garage / utility room; 6 Calais Road, St Erth Praze; Approved with conditions
- ii) [PA22/06457](#): Construction of single storey rear extension; Steppy Downs House, 13 St Erth Hill, St Erth; Approved with conditions
- c) **Other**
- i) [PA22/05654](#): Proposed retention and completion of new annex building; 7 Tredrea Lane, St Erth. To ratify comments made under Local Council Protocol
- d) **To consider any other planning matter received at or before the start of the meeting**

9. Reports

- a) To receive the Cornwall Councillor's report and agree any appropriate action
- b) To receive reports on any meetings held since the last Council meeting and agree any appropriate action:
 - i) Joint meeting of local Councils – 20th September
 - ii) Riverbank meeting – 20th September
 - iii) St Erth Playing Fields Association (SEPFA) Management Committee meeting – 20th September
 - iv) SUEZ Community Liaison meeting – 21st September
 - v) Community Network Panel meeting – 3rd October
 - vi) Neighbourhood Development Plan Review meetings – 8th September & 4th October

10. Financial Matters

- a) To note receipts & approve **payments** for September
- b) To note bank reconciliation for August
- c) To receive the Second Quarter Budget Update
- d) To agree the purchase of a Wreath for Remembrance Sunday

11. Governance

- a) To consider and approve a Subject Access Request [Policy](#)
- b) To consider dissolving the Open Spaces Committee and appointing a Working Group

12. Highways

- a) To consider options for street naming for the new Coastline development

13. Playgrounds

- a) To consider recommendations for maintenance from the SEPFA Management Committee
- b) To consider costs to carry out repairs to the Youth Shelter
- c) To consider repair work to gate at Vicarage Gate
- d) To receive an update on the Community Infrastructure Levy Fund application

14. Trees

- a) To agree work to ash trees in Churchyard and overhanging Chenhalls Road

15. Correspondence & Consultations

To note, or agree response to, any correspondence received up to the time of the meeting:

- a) Cornwall Fire Control – request for support
- b) Landscape Character Assessment Consultation invitation – 25th October
- c) Cornwall Community Flood Forum Conference – 4th November

16. Agenda Items for a future meeting

To be submitted to the Clerk in writing by 24th October

17. Meeting Dates

- a) To note date of the next Council meeting as 4th October, agree any additional **meetings** where appropriate and note new external meetings

18. Staffing Matters

To review workload and hours worked for September