



The Vestry Rooms
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I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 12th April 2022 at St Erth School (The Cabin), School Lane, St Erth at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Please note: under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The Clerk will be recording the meeting solely for the purpose of minute taking.

Dated: 7th April 2022

Signed:  Clerk

AGENDA

- 1. Apologies for absence**
To receive apologies for absence and note apologies not received
- 2. Declarations of interest & requests for dispensation**
To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable
- 3. Community participation**
- 4. Action required on matters raised during community participation**
- 5. Minutes**
To approve that the [Minutes](#) of the Ordinary meeting held on 8th March 2022, having been previously circulated, are a true and accurate record
- 6. Clerk's Report**
To note Clerk's [report](#) on any updates from previous minutes
- 7. Planning**
 - a) **Applications:**
 - i) [PA22/02016](#): Conversion of Existing Garage to Annex Accommodation; The Fish Farm, The Green Lane, St Erth
 - ii) [PA22/02364](#): Listed Building Consent: Minor internal and external amendments in relation to Decision Notice PA17/11439 and PA21/07084

- iii) [PA22/02903](#): Proposed redevelopment of St Erth Refuse Transfer Station (RTS) to include an extension to the existing waste transfer building, the provision of new external bays (for glass and clinical waste) and external enclosed bays (for wood wastes), associated infrastructure (eg. provision of weighbridge etc), reversing the traffic flow through the RTS facility and changes to operating hours of the RTS and HWRC – (see planning statement for further details). The application site boundary also includes the Household Waste Recycling Centre (HWRC) with non-compliance with condition 3 and 14 in relation to decision notice PA20/05624 dated 16.04.2021; RTS and HWRC, Treloweth Lane, St Erth
 - iv) [PA22/03371](#): Non-material amendment (NMA2) in relation to decision PA20/05624 dated 16.04.2021 for an amendment to condition 7 (drainage); RTS and HWRC, Treloweth Lane, St Erth
- b) **Decisions:**
 - i) **PA22/01858**: Submission of details to discharge Condition 5 in respect of Decision Notice PA20/05624 dated 16.04.2021; Refuse Transfer Station and Household Waste Recycling Centre, Treloweth Lane, St Erth; Condition discharged
 - c) **Other**
 - i) To note five-day Local Councils protocol response for PA21/09490
 - ii) To note five-day Local Councils protocol response for PA21/12013
 - iii) To discuss transfer of land by Coastline for future provision of a community building / asset
 - d) **To consider any other planning matter received at or before the start of the meeting**

8. Reports

- a) To receive the Cornwall Councillor's Report
- b) To receive reports on any meetings held since the last Council meeting and agree any appropriate action:
 - i) Jubilee Committee Meetings – Councillor Player
 - ii) Police Liaison Group Meeting – 21st March – Councillor Taylor
 - iii) Community Network Panel Meeting – 4th April – Councillor Player
 - iv) Land Asset Review Working Group – 9th March
 - v) IT Working Group – 30th March

9. Maintenance

- a) To note emergency work carried out on fencing in Youth Shelter
- b) To note repairs required for allotment gate
- c) To note impact of ongoing graffiti issues and measures taken to reduce costs of repairs
- d) To note work required to remove tree and vegetation on footpath
- e) To consider Clerk's [report](#) on tree works in the Churchyard and agree any action
- f) To consider Clerk's [report](#) on Monthly Playground Inspections and agree any action

10. Financial Matters

- a) To note receipts & approve payments for March
- b) To note monthly bank reconciliation for February
- c) To approve price increase from SeaDog IT for website hosting
- d) To approve regular payment schedule for 2022-23 and agree amendments to relevant Standing Orders
- e) To discuss and agree earmarked reserves
- f) To discuss impact of South West Water bill and agree any additional action

11. Hayle River Community Project Workshop

To discuss the [presentation](#) held on 5th April and agree a response to the feedback [survey](#)

12. Buses

To discuss response to Councillor Kersey's proposal regarding bus timetables and agree any further action

13. Correspondence & Consultations

To note, or agree response to, any correspondence received up to the time of the meeting:

- a) [St Aubyn Estates Ltd](#) – St Michael's Mount Memories Pass
- b) [Cornwall Hospice Care](#) – request for funding
- c) [Citizens Advice Cornwall](#) – request for funding
- d) [Linda Taylor, Cornwall Council](#) – re Homes for Ukraine
- e) Lord Lieutenant's & Bishop's Platinum Jubilee Parade – [invitation](#) to attend – Thursday 2nd June 12.30 Truro

14. Agenda Items for a future meeting – to be submitted to the Clerk in writing by Monday 25th April

15. Meeting Dates

To note date of next meeting as 3rd May 2022, preceded by the Annual Parish Meeting at 6.45pm, agree any additional [meetings](#) where appropriate and note new external meetings

16. Exclusion of the Press & Public

To consider passing the following resolution that in accordance with S.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press & Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business

17. Car Park Levy

To consider the response regarding the Car Park Levy and agree any appropriate action

18. Staffing Matters

To review workload and hours for March