



The Vestry Rooms  
25 Fore Street  
St Erth TR27 6HT  
Tel: 01736 757575  
Email: [clerk@sterth-pc.gov.uk](mailto:clerk@sterth-pc.gov.uk)  
Website: [www.sterth-pc.gov.uk](http://www.sterth-pc.gov.uk)

**I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 8<sup>th</sup> March 2022 at St Erth School, School Lane, St Erth at 7.00pm**

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Please note: under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The Clerk will be recording the meeting solely for the purpose of minute taking.

Dated: 3<sup>rd</sup> March 2022

Signed:  Clerk

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## AGENDA

### 1. Apologies for absence

To receive apologies for absence and note apologies not received

### 2. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

### 3. Community participation

### 4. Action required on matters raised during community participation

### 5. Minutes

To approve that the [Minutes](#) of the Ordinary meeting held on 1<sup>st</sup> February 2022, having been previously circulated, are a true and accurate record

### 6. Clerk's Report

To note Clerk's [report](#) on any updates from previous minutes

### 7. Planning

#### a) Applications:

- i) [PA22/01077](#): Submission of details to discharge Condition 6 in respect of Decision Notice PA20/05624 dated 16.04.2021; Refuse Transfer Station and Household Waste Recycling Centre, Treloweth Lane, St Erth
- ii) [PA22/01858](#): Submission of details to discharge Condition 5 in respect of Decision Notice PA20/05624 dated 16.04.2021; Refuse Transfer Station and Household Waste Recycling Centre, Treloweth Lane, St Erth
- iii) [PA22/00993](#): Demolition and erection of replacement single storey extension. Dormer windows to be installed. Replacement of tiles on the rear elevation; 1 Battery Mill Lane, St Erth
- iv) [PA22/00994](#): Listed building consent for PA22/00993

- v) [PA22/00620](#): Conversion of Existing Barn to Form Ancillary Accommodation & Associated Works; Sunrise Farm, 68 Bosence Road, Townshend
- b) **Decisions:**
- i) [PA21/11090](#): Refurbishment and extension of 71 chalets with non compliance with condition 2 of W1/88/P/0591/F dated 05/07/1988; 37 Tudor Court Tolroy Manor Holiday Park St Erth Praze TR27 6HG; Approved with conditions
- ii) [PA21/10193](#): Refurbishment and extension of 71 chalets without compliance with condition 2 (occupancy restriction) of decision notice W1/88/P/0591/F dated 5<sup>th</sup> July 1988; 50 Trevithick Court, Tolroy Manor Holiday Park, St Erth Praze; Approved with conditions
- c) **To consider any other planning matter received at or before the start of the meeting**

## 8. Reports

- a) To receive the Cornwall Councillor's Report
- b) To receive reports on any meetings held since the last Council meeting and agree any appropriate action:
  - i) Hayle River Restoration Board Meeting – 7<sup>th</sup> February
  - ii) Jubilee Committee Meetings – various
  - iii) Playing Fields Association AGM – 1<sup>st</sup> March
  - iv) Communications & Engagement Working Group – 1<sup>st</sup> March

## 9. Financial Matters

- a) To note receipts & approve payments for February
- b) To note monthly bank reconciliation for January
- c) To note National Joint Council Pay Award backdated to April 2021
- d) To consider a grant application from the Lights Committee
- e) To agree a delegated spend for a replacement door for the Ladies / Accessible toilet
- f) To note price increases from April 2022

## 10. Governance

- a) To consider and approve an [Equal Opportunities Policy](#)
- b) To agree change of [representative](#) on SUEZ Community Liaison Group

## 11. Maintenance

- a) To review monthly playground [report](#) and agree any action
- b) To consider Clerk's [report](#) on tree works and agree any action

## 12. Noticeboard at Rose an Grouse

To consider [recommendations](#) from Communications & Engagement Working Group and agree any action

## 13. Defibrillator

To agree siting of a defibrillator and consider [quotes](#)

## 14. Buses

To consider Councillor Kersey's [proposal](#) regarding bus timetables and agree any action

## 15. Correspondence & Consultations

To note, or agree response to, any correspondence received up to the time of the meeting:

- a) Request to use Council land for circuit training
- b) Request to use Youth Shelter area for a food festival
- c) [Letter](#) from Calstock Parish Council – holiday lets and second homes
- d) [Letter](#) from Mevagissey Parish Council – Housing Manifesto
- e) Local Government Association – [Statement](#) of Support for Ukraine
- f) Cornwall Council – Community Infrastructure Levy (CIL) Fund

**16. Agenda Items for a future meeting – to be submitted to the Clerk in writing**

**17. Meeting Dates**

To note date of next meeting as 12<sup>th</sup> April 2022, agree any additional [meetings](#) where appropriate and note new external meetings

**18. Exclusion of the Press & Public**

To consider passing the following resolution that in accordance with S.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press & Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business

**19. Contracts**

- a) To discuss tenders received and agree a cleaning contract for the public toilets
- b) To consider the Local Maintenance Partnership offer and, if agreed, confirm an extension to Cherry Trees contract and associated costs
- c) To consider the Clerk's report regarding the Car Park Levy and agree any action – to follow

**20. Staffing Matters**

- a) To review workload and hours for February
- b) To appoint Councillors to carry out the Clerk's appraisal and agree format