



The Vestry Rooms
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I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 4th January 2022 at St Erth School, School Lane, St Erth at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Councillors and the public attending should continue to observe the [Covid-19 Precautions](#) published on the website. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Dated: 20th December 2021

Signed:  Clerk

AGENDA

1. Apologies for absence

To receive apologies for absence and note apologies not received

2. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

3. Community participation

4. Action required on matters raised during community participation

5. Minutes

To approve that the [Minutes](#) of the Ordinary meeting held on 7th December 2021, having been previously circulated, are a true and accurate record

6. Clerk's Report

To note Clerk's [report](#) on any updates from previous minutes

7. Planning

a) Applications:

i) [PA21/12013](#): Reserved matters following outline approval PA19/09982 dated 04.08.2020 for 38 dwellings, formation of access from Boscarnek and associated works; Land South East of Boscarnek, St Erth

ii) [PA21/11603](#): Conversion of redundant building to form five apartments; Lamb & Flag Inn, Canonstown
None

b) Decisions:

i) [PA21/09072](#): Conversion & Extension of Garage to form Ancillary Accommodation to Main Dwelling House, Higher Tremelling, 2 Tremellin Lane, St Erth; Approved with conditions

ii) [PA21/09073](#): Listed building consent: Conversion & extension of garage to form ancillary accommodation to main dwelling house, Higher Tremelling, 2 Tremellin Lane, St Erth; Approved with conditions

c) **To consider any other planning matter received at or before the start of the meeting**

8. Reports

- a) To receive the Cornwall Councillor's Report
- b) To receive reports on any meetings held since the last Council meeting and agree any appropriate action

9. Financial Matters

- a) To note receipts & approve payments for December – to follow
- b) To note monthly bank reconciliation for November
- c) To receive the third quarter [budget update](#)

10. Highways

- a) To consider [EDG1704 amendments](#) to proposals for Chenhalls Road Traffic Calming

11. Governance

- a) To consider adopting [gender neutral terms](#) for all Parish Council documents as and when reviewed, where legislation allows
- b) To consider draft [Terms of Reference](#) for a SUEZ Community Liaison Group and appoint representatives
- c) To review and approve the [Risk Register](#)
- d) To review the [Emergency Scheme of Delegation](#)

12. Correspondence & Consultations

To note, or agree response to, any correspondence received up to the time of the meeting:

- a) Cornwall Council Budget [Consultation](#) – closes 23rd January 2022

13. Agenda Items for a future meeting – to be submitted to the Clerk in writing

14. Meeting Dates

To note date of next meeting as 1st February 2022, agree any additional [meetings](#) where appropriate and note new external meetings

15. Clerk's Hours

To review workload and hours worked for December

16. Exclusion of the Press & Public

To consider passing the following resolution that in accordance with S.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press & Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business

17. Community Right to Bid

To consider if the Parish Council wishes to lead an intention to bid on a registered asset of community value