



The Vestry Rooms
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St Erth TR27 6HT
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I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 1st February 2022 at St Erth School, School Lane, St Erth at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Councillors and the public attending should continue to observe the [Covid-19 Precautions](#) published on the website. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Dated: 27th January 2022

Signed:  Clerk

AGENDA

1. Apologies for absence

To receive apologies for absence and note apologies not received

2. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

3. Community participation

4. Action required on matters raised during community participation

5. Minutes

To approve that the [Minutes](#) of the Ordinary meeting held on 4th January 2022, having been previously circulated, are a true and accurate record

6. Clerk's Report

To note Clerk's [report](#) on any updates from previous minutes

7. Planning

a) Applications:

i) [PA22/00276](#): Conversion of Existing Barn to Form Self Contained Accommodation Linked to Main Dwelling House; Higher Porthcollum Farm, 7 Porthcollum Lane, St Erth

ii) [PA22/00517](#): Use of field for dog agility training; Land North of Cherry Tree Cottage, Green Lane, St Erth

b) Decisions:

[PA21/09705](#): Listed Building consent for conversion and extension of curtilage listed barns to form a dwelling; 9 St Erth Hill, St Erth; approved with conditions

c) **To consider any other planning matter received at or before the start of the meeting**

8. Reports

a) To receive the Cornwall Councillor's Report

b) To receive reports on any meetings held since the last Council meeting and agree any appropriate action:

- i) Community Network Panel Meeting – 17th January
- ii) Hayle River Restoration Board Meeting – due 17th January but postponed to 7th February

9. Governance

- a) To appoint an [Internal Auditor](#) for the 2021/22 accounts
- b) To consider and approve the annual [insurance renewal](#)
- c) To note [report](#) from SUEZ Community Liaison Group meeting, agree Terms of Reference and appoint representatives
- d) To receive [report](#) from Open Spaces Review, consider updating to an Asset Review Working Group and agree Terms of Reference
- e) To note report from Jubilee Planning Meeting, consider request to use Youth Shelter Area and appoint a representative
- f) To review and approve the [Grant Policy](#)
- g) To review the [Emergency Scheme of Delegation](#)

10. Financial Matters

- a) To note receipts & approve payments for January – to follow
- b) To note monthly bank reconciliation for December

11. Highways

- a) To consider schemes for Community Network Highways funding
- b) To note update regarding work to the Village Improvements and agree any action required
- c) To note road closure at Chenhalls Road – 7th-18th February (24 hours)

12. Playgrounds

To review ramp for cable runway and agree any action

13. Noticeboard at Rose an Grouse

To consider update [report](#) regarding siting of noticeboard and agree any action

14. Correspondence & Consultations

To note, or agree response to, any correspondence received up to the time of the meeting:

- a) Community Flood Forum Flood Warden Taster Training [Workshop](#) – 10th Feb 6-8.30pm
- b) Cornwall Association of Local Councils AGM – 8th March 7pm St Erme

15. Agenda Items for a future meeting – to be submitted to the Clerk in writing

16. Meeting Dates

To note date of next meeting as 1st March 2022, agree any additional meetings where appropriate and note new external meetings

17. Clerk's Hours

To review workload and hours worked for January

18. Exclusion of the Press & Public

To consider passing the following resolution that in accordance with S.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press & Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business

19. Contracts

To agree the tender process for the Toilet Cleaning contract