



The Vestry Rooms
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I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 7th September 2021 at St Erth School, School Lane, St Erth at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Dated: 2nd September 2021

Signed:

 Clerk

AGENDA

1. Apologies for absence

To receive apologies for absence and note apologies not received

2. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

3. Community participation

4. Action required on matters raised during community participation

5. Minutes

To approve that the [Minutes](#) of the Ordinary meeting held on 3rd August 2021, having been previously circulated, are a true and accurate record

6. Clerk's Report

To note [Clerk's report](#) on any updates from previous minutes

7. Planning

a) Applications:

- i) [PA21/08129](#): Conversion of barns to create a new dwelling and associated works; Tredrea Barns, Tredrea Manor, 41 Tredrea Lane, St Erth 08129

b) Decisions:

- i) [PA21/04640](#): Replacement of out building and works to access; 15 Fore Street, St Erth; Approved with conditions
- ii) [PA21/04641](#): Listed Building Consent for proposed replacement of out building and works to access; 15 Fore Street, St Erth; Approved with conditions
- iii) [PA21/04712](#): Listed Building Consent for new opening between kitchen and dining room; Tregenhorne Barton, 19 Steppy Downs Road, St Erth Praze; Approved with conditions
- iv) [PA21/06128](#): Two-storey Side Extension with Annexe, Single-storey Rear Extension & Loft Conversion; 3 St Erth Hill, St Erth; Approved with conditions

- c) **Other:**
 - i) [PA21/07084](#): Certificate of lawfulness for existing use for a material start of foundation works for an extension to a domestic annex granted on 25.04.08 under consent PA17/11438; 9 Porthcollum Lane, St Erth; Application now granted.
 - ii) [PA21/07991](#): Application for tree works within a Conservation Area namely: T1 Lawson Cypress intending to fell due to concerns over proximity to wall; St Erth Church Hall, St Erth; Decided not to make a TPO
- d) **To consider any other planning matter received at or before the start of the meeting**

8. Reports

- a) To receive the Cornwall Councillor's Report
- b) To receive reports on any [meetings](#) held since the last Council meeting and agree any appropriate action:
 - i) Solar Panel Meeting – 4th August
 - ii) CC Precept & Finance – 18th August
 - iii) Police Liaison Meeting – 19th August
 - iv) CNP Meeting – 6th September
 - v) [Communications & Engagement Working](#) Group

9. Financial Matters

- a) To note receipts & approve payments for [August](#)
- b) To note monthly bank reconciliation for July
- c) To note the External Audit Report and conclusion of audit for 2020/21 (to follow)
- d) To note water bill from Source for Business and agree any action
- e) To agree relevant [County Association training](#) events and associated spend
- f) To agree attendance at [NALC online event](#) 'Making Rural housing more affordable' and associated spend

10. Governance

- a) To consider and approve a [Document Retention Policy](#)
- b) To review the [Emergency Scheme of Delegation](#)

11. Highways

- a) To note formal St Erth Village Improvements consultation [outcome](#) and next steps
- b) To consider [EDG1704](#) amendments to proposals for School Lane 20mph Zone & Traffic Calming

12. Footpaths

- a) To receive an update regarding Footpaths 111/7/2 & 112/52/4
- b) To receive an update from the EA on plans for the non-designated riverbank footpath

13. Playgrounds

- a) Battery Mill Lane – to discuss the Annual Inspection [report](#) and agree any action
- b) Vicarage Gate:
 - i) to discuss the Annual Inspection [report](#) and agree any action
 - ii) to discuss the vandalism to the [fence](#) and agree any action
- c) Playing Field access – to consider additional cutting to widen path (to follow)

14. Cemetery

- a) To discuss work needed to cemetery gates and agree any associated spend (to follow)

15. Correspondence & Consultations

- To note, or agree response to, any correspondence received up to the time of the meeting:
- a) [Bude Stratton Town Council](#) – email request for support regarding Housing

- b) Cornwall Council – [Climate Change & Community Resilience event](#) – 10th September
- c) Transition Penwith – Levelling Up our response to the Climate Emergency – 18th September
- d) CALC – Executive Board vacancies – closes 1st October
- e) Cornwall AONB – [Management Plan 2022-27](#) Consultation – closes 8th October
- f) CALC – [LGA Localism report](#)

16. Agenda Items for a future meeting – to be submitted to the Clerk in writing

17. Meeting Dates

To note date of next meeting as 5th October 2021, agree any additional [meetings](#) where appropriate and note new external meetings

18. Clerk's Hours

To review workload and hours worked for August