



The Vestry Rooms
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St Erth TR27 6HT
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I hereby give notice that an Ordinary meeting of St Erth Parish Council will be held on Tuesday 7th December 2021 at St Erth School, School Lane, St Erth at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Councillors and the public attending should continue to observe the [Covid-19 Precautions](#) published on the website. Business transacted will be according to the agenda below. Where reports are available, these can be accessed by clicking the links in the relevant agenda item.

Dated: 1st December 2021

Signed:

Clerk

AGENDA

1. Apologies for absence

To receive apologies for absence and note apologies not received

2. Declarations of interest & requests for dispensation

To receive declarations of interest relating to any agenda item, and to determine requests for dispensation where applicable

3. Community participation

4. Action required on matters raised during community participation

5. Planning

a) Applications:

- i) [PA21/09490](#): Application for approval of reserved matters following outline planning permission ref PA17/12089: Appearance, landscaping, layout and scale; Land N Of 31 Treloweth Close St Erth Cornwall
- ii) [PA21/10346](#): Adjustment of the positions of existing windows in the north elevation of Boswyns wing of Bosence Farm Community building to suit internal modifications; Bosence Farm Comm Ltd Bosence Farm 69 Bosence Road Townshend TR27 6AN
- iii) [PA21/11090](#): Refurbishment and extension of 71 chalets with non compliance with condition 2 of W1/88/P/0591/F dated 05/07/1988; 37 Tudor Court Tolroy Manor Holiday Park St Erth Praze TR27 6HG

b) Decisions:

- i) [PA21/09608](#): Certificate of lawfulness for existing use in respect of the use of building as self-contained dwelling; Trees Dale Cottage, Rose an Grouse, Canonstow; Granted
- ii) [PA21/08596](#): Conversion of garage / workshop building to form dwelling; Rear of Relubbus House, Tregumbo Hill, Relubbus; Approved with conditions
- iii) [PA21/08129](#): Conversion of barns to create a new dwelling and associated works; Tredrea Barns, Tredrea Manor, 41 Tredrea Lane, St Erth; Approved with conditions
- iv) [PA21/09710](#): Listed building consent for proposed conversion of barns to create a new dwelling and associated works; Tredrea Barns, Tredrea Manor, 41 Tredrea Lane, St Erth; Approved with conditions

c) To consider any other planning matter received at or before the start of the meeting

6. Minutes

To approve that the [Minutes](#) of the Ordinary meeting held on 2nd November 2021, having been previously circulated, are a true and accurate record

7. Clerk's Report

To note Clerk's [report](#) on any updates from previous minutes

8. Reports

- a) To receive the Cornwall Councillor's Report
- b) To receive reports on any meetings held since the last Council meeting and agree any appropriate action:
 - i) Making Rural Housing More Affordable – NALC online [event](#)
 - ii) Public [meeting](#) with Gilbert & Goode – Boscarnek reserved matters consultation

9. Financial Matters

- a) To note receipts & approve payments for November – to follow
- b) To note monthly bank reconciliation for October
- c) To consider and approve the revised budget for 2021/22
- d) To consider and approve the [budget](#) for 2022/23
- e) To consider and approve the precept for 2022/23
- f) To consider a grant [application](#) from Friends of St Erth School

10. Governance

- a) To adopt the [Financial Regulations](#) as approved on 2nd November 2021
- b) To review the Council's and / or employee's [membership](#) of any Professional Bodies
- c) To consider adopting [gender neutral terms](#) for all Parish Council documents as and when reviewed, where legislation allows
- d) To consider draft [Terms of Reference](#) for SUEZ Community Liaison Group
- e) To review the [Emergency Scheme of Delegation](#)

11. Toilets

To review the public toilets at Tredrea Lane to include usage, opening hours, all contracts, costs and parking, and agree any associated actions – to follow

12. Correspondence & Consultations

To note, or agree response to, any correspondence received up to the time of the meeting:

- a) Cornwall Council Transport Consultation – closes 24th December – to follow
- b) A30 Action Group – request to provide supporting statement to National Highways – to follow

13. Agenda Items for a future meeting – to be submitted to the Clerk in writing

14. Meeting Dates

To note date of next meeting as 4th January 2022, agree any additional [meetings](#) where appropriate and note new external meetings

15. Clerk's Hours

To review workload and hours worked for November