



Minutes of the Ordinary Meeting of St Erth Parish Council held on Tuesday 1st December, via Zoom, commencing at 7.00pm

Present: Councillors K Buzza (Chairman), W Chappell, T Greatrex, E Jenkin, J Kersey, J Lee, I Moore, N Player, P Rodda, A Spencer-Smith, T Taylor.

In attendance: Fiona Drew (Clerk), Ross Durkin, Cornwall Countryside Access Forum, and 2 members of the public.

129/20-21 Apologies for absence

Cornwall Councillor Pascoe.

130/20-21 Declarations of interest & dispensations

None

131/20-21 Presentation by the Cornwall Countryside Access Forum on LMP

Ross Durkin, the Vice-Chairman of the Cornwall Countryside Access Forum gave a presentation on the Local Maintenance Partnership to outline the purpose of the LMP, how it works and its advantages and disadvantages. This was followed by a question and answer session.

132/20-21 Community participation

None.

133/20-21 Action required on matters raised during community participation

None.

134/20-21 Minutes

It was **RESOLVED** that the Chairman signs as a true and accurate record, the minutes of the Ordinary meeting held on 17th November 2020.

135/20-21 Matters Arising

The Council noted the Clerk's report regarding matters arising as follows:

- 120/20-21 1. Roads in the Parish – both issues have been reported – awaiting response
Councillors are reminded to encourage the public to report any issues like this direct to Cornwall Council using the following link: (<https://www.cornwall.gov.uk/report-it/>).
- 123/20-21ai) PA20/09286 – PA20/09286 – 32 Trevithick Court, Tolroy Manor Holiday Park – awaiting decision

- 123/20-21a) PA20/09304 – 46 Trevithick Court, Tolroy Manor Holiday Park – awaiting decision
- 124/20-21a) Meeting with Gateway Court Residents – awaiting confirmation of virtual meeting date with Cornwall Council from Nicola Yeates
- 124/20-21b) Bay to Bay Multi Use Trail Phase 2 Workshop – letter of support has been sent
- 124/20-21c) Cornwall Council Planning Conference – awaiting slides

136/20-21 Planning

a) Applications:

None

b) Decisions:

i) **PA20/07635:** Variation of condition 4 in respect of Decision Notice PA12/01026 dated 16.08.2012 (Conversion of garage to annexe); 7 Tredrea Lane, St Erth; Approved.

c) Other:

i) **PA20/05624:** Proposed redevelopment of St Erth Refuse Transfer Station, St Erth. The Chairman updated regarding this ongoing application, with particular reference to the handling of food waste.

137/20-21 Verbal Reports

a) Cornwall Councillor Report:

None

b) Other Reports:

i) Planning Conference – The Chairman & Vice-Chairman attended this on 26th November. This included presentations from the World Heritage Site Planning Officer, the Cornwall Design Review Panel, an update on the Community Governance Review and a presentation on an Enforcement Perspective on New Permitted Development Rights and the impact Covid-19 has had on enforcement. Slides should follow and will be available to all Councillors. (Action: The Clerk)

138/20-21 Financial Matters

a) Receipts & Payments for November 2020:

It was **RESOLVED** to note receipts received, ratify regular monthly payments made and approve payments due as follows:

Receipts received:

Allotment Rent	£17.50
TOTAL	£17.50

Regular Payments to note:

South West Water	£29.00	Water – Public Conveniences
British Gas	£29.00	Electricity – Public Conveniences
SeaDog IT Ltd	£25.00	Website hosting fee
Cherry Trees	£436.96	Grass cutting – Churchyard & Cemeteries
Cherry Trees	£436.96	Grass cutting – Play areas
Utility Warehouse	£48.40	Landline, broadband, electricity - Vestry Rms
Nest Pension Scheme	£154.98	ERC of £77.49 & EEC of £77.49
British Telecom	£120.96	Quarterly Phone bill – Vestry Rooms *
F Drew	£1564.17	Clerk's Salary
HMRC	£461.97	PAYE Tax & NI
Google	£64.40	Gmail account
TOTAL	£3,371.80	

Payments for approval:

Cormac Solutions	£489.70	Contract for Public Conveniences for Nov – missing second clean due to CV-19 – extra invoice to follow
F Drew	£202.04	Clerk's expenses (itemised on invoice)
Cherry Trees	£250.00	Repair to gate at Allotments
Cherry Trees	£175.00	Repair surround at Battery Mill
Cherry Trees	£250.00	Footpath Survey
CALC	£72.00	Councillor Training (Finance & VAT)
Jon Pender	£35.00	Advice relating to PA20/05624
Jon Pender	£65.00	Advice relating to Planning Appeal to include attending PC meeting in Jan regarding NHP
South West Play	£1194.00	Repairs to play equipment at Battery Mill
TOTAL	£2732.74	

* UW are in the process of taking over the BT line and transferring the 757575 number

b) Monthly bank reconciliation:

Councillor Player confirmed that she had carried out a satisfactory bank reconciliation for October with the Clerk.

139/20-21 Parish Paths

Following consideration of the Clerk's report and points discussed during the presentation earlier in the meeting, it was **RESOLVED** that a decision to join the Local Maintenance Partnership be deferred until the January meeting to allow time to review the presentation and associated documents. Councillors are asked to let the Clerk know of any additional questions they may have no later than Monday 7th December (Action: The Clerk)

140/20-21 Highways Improvements

The Chairman confirmed that the feedback from the Public Consultation, which closed on 16th October, has been further delayed until 8th January.

141/20-21 Governance

It was **RESOLVED** to approve the Website Working Group terms of reference as previously circulated.

142/20-21 Business Plan

This had been circulated and meeting dates were noted.

143/20-21 Consultations

a) St Erth School Admissions Arrangements for 2022/23: following discussion it was **agreed** to note this.

144/20-21 Correspondence

a) Network Rail: Correspondence relating to work on the lines at St Erth Station was noted; this will be included on the website.

b) Community Governance Review: Correspondence had been received from Cornwall Council, querying the potential impact the outcome of the CGR and the change in boundaries may have, including with regard to S106s, CIL payments and Neighbourhood Plans in the area.

145/20-21 Agenda Items for a future meeting

It was noted that Councillors would submit agenda items for future meetings to the Clerk.

146/20-21 Date of next meeting

The next Ordinary meeting will take place on 15th December at 7.00pm using Zoom.

The Chairman closed the meeting at 8.39 p.m.

Signed: _____ Chairman Date: _____