



Minutes of the Ordinary Meeting of St Erth Parish Council held on Tuesday 18th August, via Zoom, commencing at 7.00pm

Present: Councillors K Buzza (Chairman), W Chappell, T Greatrex, E Jenkin, J Kersey, J Lee, I Moore, N Player, P Rodda, T Taylor.

In attendance: Fiona Drew (Clerk) and 1 member of the public.

The Chairman welcomed everyone and ran through some housekeeping matters relating to how the meeting would run.

51/20-21 Apologies for absence

Apologies were noted from Councillor Spencer-Smith and Cornwall Councillor Pascoe.

52/20-21 Declaration of Acceptance of Office

Tim Greatrex and Ian Moore, who had been co-opted at the previous meeting on 11th August, both signed a Declaration of Acceptance of Office on camera which will be returned to the Clerk to be countersigned. The Chairman welcomed both to the Council. (Action: The Clerk)

53/20-21 Declarations of interest & dispensations

None.

54/20-21 Community participation

1. Footpaths: a resident has emailed the Clerk a report detailing a number of historic issues relating to footpaths which he has raised previously with Cornwall Council.
2. Complaint to Cornwall Council: this was raised at last week's meeting and the Chairman noted that the resident had now received a response which he would share with the Clerk.

55/20-21 Action required on matters raised during community participation

1. Footpaths: The Chairman reminded the resident that footpaths are Cornwall Council's responsibility not the Parish Council's, and that Cornwall Council has limited resources to deal with these issues, but asked the Clerk to follow up the issues with Cornwall Council. (Action: The Clerk)
2. Complaint to Cornwall Council: the resident will email the Clerk.

56/20-21 Planning

a) Pre-Applications:

i) **PA20/01657/PREAPP:** Pre-application advice for erection of a new dwelling; 20 Lanuthnoe Estate, St Erth Hill, St Erth. The Council was not a consultee at this stage but following discussion it was **RESOLVED** to write to the Planning Officer outlining the following concerns: This proposal goes against Paragraph 79 of the National Planning Policy Framework (NPPF) and the Cornwall Local Plan (CLP) Policy 7 which both refer to development of new homes in the open countryside. It is also contrary to the adopted Neighbourhood Plan (NDP) and other similar proposals in the area which have been previously refused. Furthermore, it is adjacent to a Site of Special Scientific Interest (SSSI) and out of the settlement boundary. (Action: The Clerk)

b) Other:

i) **To ratify decision taken under Standing Order 25 relating to the appeal following the refusal of PA20/00516:** Permission in principle for construction of between 4 and 6 dwellings; Land East of Vicarage Gate, St Erth. It was **RESOLVED** to ratify the following comments to the Inspectorate: 'I write with reference to the above appeal relating to an application which St Erth Parish Council was a consultee on, to confirm that the Council maintains all its comments dated 24th February 2020 and are very concerned, should this appeal be allowed, of the precedent that this will set both here and elsewhere. The community and the Council have worked hard to develop a Neighbourhood Development Plan which currently delivers significant housing for the parish beyond the target numbers. Housing approved outside of the plan undermines an extensive process supported by the community and adds to pressures on traffic in our narrow roads and on our facilities. As a community and a Council, we have supported the process of neighbourhood planning to deliver the broad range and numbers of housing required.'

57/20-21 Verbal Reports of Meetings attended

1. South West Odour Liaison Virtual Meeting on 6th August attended by Councillor Taylor and the Clerk: The Clerk reported on the recent issues regarding smells coming from the site and the actions that SWW were taking to try and resolve these.

2, Planning Reform online presentation from Cornwall Council on 18th August attend by the Chairman and the Clerk: The Chairman reported on the presentation which looked at the proposed government plans for change. The slides will be circulated to all Councillors when available. (Action: The Clerk)

3. Highways Improvements meeting on 17th August attended by the Chairman, the Clerk and Cormac: The Chairman reported on amendments to the plans that Cormac were still working on and it was noted that these plans would be on the September agenda for discussion prior to a public consultation. (Action: The Clerk)

58/20-21 Community Governance Review

The Council noted the Clerk's report outlining the current position of the Governance Review as a result of Covid-19 and dates for the next Panel meetings.

59/20-21 Cemetery

The Council considered the Clerk's report about the Cemetery Regulations. Following discussion, it was **RESOLVED** to approve the definition of a St Erth Resident for the purposes of fees as: 'A resident is defined as a person who fulfils one of the following criteria:

a) resides within the parish of St Erth at date of death b) was a resident of the parish of St Erth within one year of date of death c) was a resident of the parish of St Erth at the time they purchased an Exclusive Right of Burial.’ It was further **RESOLVED** to approve the draft Cemetery Regulations as circulated to include the definition of a resident as minuted above. (Action: The Clerk)

60/20-21 Governance

a) Standing Orders: The Council considered the Clerk’s report and the draft Standing Orders that had been previously circulated. The Chairman highlighted a number of minor typing errors to 3q, 14q and 18e. Further adjustments were also highlighted and discussed to not add new text at 8a, 8b and 9b and to amend the wording on 4b, 17a and 26ai. It was **RESOLVED** to approve the draft Standing Orders to include these amendments and this amended document would be made available on the website and formally adopted at the October meeting. (Action: The Clerk)

b) Financial Regulations: The Council considered the Clerk’s report and the draft Financial Regulations that had been previously circulated. It was **RESOLVED** to approve the draft Financial Regulations with no further amendments and this document would be made available on the website and formally adopted at the October meeting (Action: The Clerk)

c) Risk Register: The Council considered the Clerk’s report and the draft Risk Register that had been previously circulated. The Chairman noted that this was a document that would be continually updated throughout the year as required but needed to be reviewed annually by Council. It was **RESOLVED** to approve the Risk Register with an amendment to where the Chain of Office was kept. (Action: The Clerk)

61/20-21 Business Plan

As no Annual Meeting had taken place this year to agree meeting dates it was **RESOLVED** to agree the dates outlined in the current business plan for ordinary meetings for the rest of the municipal year. Other dates for Committees were noted and a date also agreed for the Communications & Engagement Committee for 9th December 2020.

62/20-21 Exclusion of the Press and Public

It was **RESOLVED** that, in accordance with S.1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.

63/20-21 Soil Survey

The Chairman outlined the draft reports that had been received. Following discussion, it was agreed to request clarity on a number of points and wait for the final report to discuss on the September agenda.

The Chairman closed the meeting at 9.00pm.

Signed: _____ Chairman Date: _____