



## **Minutes of the Ordinary Meeting of St Erth Parish Council held on Tuesday 15<sup>th</sup> December, via Zoom, commencing at 7.00pm**

**Present:** Councillors K Buzza (Chairman), T Greatrex, E Jenkin, J Kersey, J Lee, N Player, A Spencer-Smith.

**In attendance:** Fiona Drew (Clerk), Cornwall Councillor L Pascoe and 3 members of the public.

### **147/20-21 Apologies for absence**

Apologies were noted from Councillors Chappell & Taylor.

### **148/20-21 Declarations of interest & dispensations**

None.

### **149/20-21 Community participation**

The two applicants spoke in relation to PA20/10139 and the Chairman agreed that they be allowed to answer questions if required during the relevant agenda item.

Councillor Spencer-Smith joined the meeting at 7.09pm.

### **150/20-21 Action required on matters raised during community participation**

None.

### **151/20-21 Minutes**

It was **RESOLVED** that the Chairman signs as a true and accurate record, the minutes of the Ordinary meeting held on 1<sup>st</sup> December 2020.

### **152/20-21 Matters Arising**

The Council noted the Clerk's report regarding matters arising as follows:

- 137/20-21b) Cornwall Council Planning Conference – a link to the slides from all three Conferences has now been circulated
- 139/20-21 Parish Paths – no additional questions were received from Councillors in relation to the Local Maintenance Partnership; the Clerk has a meeting on 16<sup>th</sup> December with Donald Martin from Cornwall Council and will circulate the response to the questions she raised following this, and this item will be considered on the January agenda (Action: The Clerk)

## **153/20-21 Planning**

### **a) Applications:**

**i) PA20/10139:** Change of use of existing field to domestic curtilage and replacement of two storey extension; Gwedna Cottage, 64 Bosence Rd, Townshend. It was **RESOLVED** that St Erth Parish Council supports this application but would request that the applicants give consideration to the use of timber for the windows and doors as opposed to UPVC. (Action: The Clerk)

**ii) PA20/10298:** Refurbishment and extension of 71 chalets with non-compliance of condition 2 in relation to decision notice W1/88/P/0591/F; 21 Tudor Court, Tolroy Manor Holiday Park, St Erth Praze. It was **RESOLVED** that St Erth Parish Council supports this application subject to the following condition being imposed, and enforced, to confirm holiday use only, that the development hereby permitted shall be used as holiday accommodation only and shall not be occupied as a person's sole or main place of residence. The owners / operators will maintain an up-to-date register of the names of all owners / occupiers of each individual unit on the site, and of their main home addresses, and will make this information available at all reasonable times to the Local Planning Authority. (Action: The Clerk)

**iii) PA20/10299:** Refurbishment and extension of 71 chalets with non-compliance of condition 2 in relation to decision notice W1/88/P/0591/F; 25 Trevithick Court, Tolroy Manor Holiday Park, St Erth Praze. It was **RESOLVED** that St Erth Parish Council supports this application subject to the following condition being imposed, and enforced, to confirm holiday use only, that the development hereby permitted shall be used as holiday accommodation only and shall not be occupied as a person's sole or main place of residence. The owners / operators will maintain an up-to-date register of the names of all owners / occupiers of each individual unit on the site, and of their main home addresses, and will make this information available at all reasonable times to the Local Planning Authority. (Action: The Clerk)

### **b) Decisions:**

**i) PA20/07934:** Change of Use of Existing Agricultural Building to Cookery School / Café / Restaurant to Existing Holiday Cottages; Sunrise Farm, Bosence Road, Townshend; Approved with Conditions

**ii) PA20/02360/PREAPP:** Pre-application advice for small development on this site, likely to be a pair of semi-detached houses with associated garden land; Land Rear of Church Street, Church Street, St Erth; Advice Given

### **c) Other:**

**i) PA20/09338:** Submission of details to discharge condition 3 in relation to Decision Notice PA20/04415; 10 St Erth Hill, St Erth; Noted

**ii) PA20/10433:** Submission of details to discharge condition 3 of listed building consent PA20/01458; St Erth Station, Station Approach, St Erth; Noted

**iii) PA20/10007:** Proposal to fell 3 x Alder T1 T2 and T3; Play Area, Battery Mill Lane, St Erth; Decided not to make a TPO noted

## **154/20-21 Verbal Reports**

### **a) Cornwall Councillor Report:**

Councillor Pascoe reported that a resident had raised concerns with him regarding the recent fencing that had been put in place at Carbis Mill. The Clerk confirmed she had received an update regarding this from the Countryside Team and that this would be added to the website to inform residents (Action: The Clerk)

### **b) Other Reports:**

i) Community Network Panel – The Chairman attended this online on 7<sup>th</sup> December. This included a presentation on proposed work at Loggans Roundabout and a presentation by Ruth Goldstein, Cornwall Council Assistant Director of Public Health, on how Covid-19 is being dealt with. The notes from the meeting had already been circulated to all Councillors.

ii) A30 Action Meeting – The Chairman & Clerk attended this online on 11<sup>th</sup> December to discuss the draft report completed by Cornwall Council and ways to move this forward. This report has been shared confidentially with Councillors. Derek Thomas agreed it needed to consider the whole section from Penzance to Treswithian rather than looking at it piecemeal and updates on progress will be brought back to Council as and when available.

## **155/20-21 Governance**

### **a) Reserves Policy:**

It was **RESOLVED** to approve and adopt the Reserves Policy previously circulated with no amendments. (Action: The Clerk)

The Chairman moved Agenda Item 12 next as its outcome might have a direct impact on the budget discussions in the subsequent item.

## **156/20-21 Zip Wire**

The Chairman updated on the quotes received for this project. Following discussion regarding surfacing it was **RESOLVED** to approve an additional spend over and above the S106 funding available up to a maximum of £1,200 from the Improvement Projects budget and that the Clerk, in consultation with the Chairman and Vice-Chairman, go ahead with the provision and installation of the zip wire to include the necessary sand for the area. It was **agreed** that the Clerk would check on the viability of alternative suitable surfaces to sand to reduce the cost prior to proceeding with the order for the new zip wire. (Action: The Clerk, Chairman & Vice-Chairman)

## **157/20-21 Financial Matters**

### **a) Payment relating to the iPad purchase:**

It was **RESOLVED** to make payment to reimburse the Clerk for the iPad (previously agreed to be purchased under Minute reference 109/20-21c). The Clerk is waiting for the refund from Apple for the old iPad which has been returned and once this has been completed the

Chairman & Vice-Chairman will process the payment to the Clerk. (Action: The Clerk, Chairman & Vice-Chairman)

#### **b) Revised Budget 2020/21:**

The Council considered the report of the Clerk which had been prepared following the meeting of the Budget Working Group on 17th November. It was **RESOLVED** that the revised budget for 2020-21, as set out in the appendix to the report, be approved. (Action: The Clerk)

#### **c) Budget 2021/22:**

The Council considered the report of the Clerk which had been prepared following the meeting of the Budget Working Group on 17th November. The Council noted that by agreeing to set the amended budget proposed, it would result in an increase of 1.11% on a Council Tax Band D property and that the Parish Council proportion of Council Tax for a Band D property would increase from £114.71 to £115.98 per annum in 2021-22. It was **RESOLVED** that the budget for 2021-22, as outlined be approved and adopted.

#### **d) Precept 2021/22:**

It was **RESOLVED** to approve a precept request for 2021/22 of £60,487.00, on the proviso that this budget had been set based on the Band D tax band figures provided by Cornwall Council to include the boundary changes. (Action: The Clerk)

#### **158/20-21 Christmas Lights**

The Chairman reported that whilst the paperwork to prepare the Licence for the storage container for the Christmas Lights had now been completed, unfortunately the Council was not in a position to move this forward at this time until the land registration had been fully investigated. It was **agreed** that the Clerk would prepare a report for a future meeting to consider all Council land ownership and registration for Councillors to discuss a way forward.

In addition, it was **RESOLVED** to write to the Lights Committee to thank them for all their hard work to put up the Lights in these challenging times. (Action: The Clerk)

#### **159/20-21 Correspondence**

**a) Census 2021:** The Chairman asked Councillors to notify the Clerk, no later than 18<sup>th</sup> December, if there was anyone they knew of in 'hard to reach' groups, to ensure that they be engaged with the Census. Notices would be posted on the website and noticeboard. (Action: The Clerk)

#### **160/20-21 Agenda Items for a future meeting**

It was noted that Councillors would submit agenda items for future meetings to the Clerk.

#### **161/20-21 Date of next meeting**

The next Ordinary meeting will take place on 12<sup>th</sup> January 2021 at 7.00pm using Zoom.

**162/20-21 Exclusion of the Press and Public**

It was **RESOLVED** that in accordance with S.1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.

**163/20-21 Car Park Levy**

The Chairman outlined the current situation in relation to the Car Park Levy and the need to finalise a formal agreement with Cornwall Council regarding this. (Action: The Clerk)

The Chairman closed the meeting at 9.09 p.m.

Signed: \_\_\_\_\_ Chairman      Date: \_\_\_\_\_