



## **Minutes of the Ordinary Meeting of St Erth Parish Council held on Tuesday 11<sup>th</sup> August, via Zoom, commencing at 7.00pm**

**Present:** Councillors K Buzza (Chairman), W Chappell, E Jenkin, J Kersey, N Player, A Spencer-Smith.

**In attendance:** Fiona Drew (Clerk), Councillor L Pascoe (Cornwall Council) and 4 members of the public.

The Chairman welcomed everyone and ran through some housekeeping matters relating to how the meeting would run.

### **35/20-21 Apologies for absence**

Apologies were noted from Councillors Lee, Rodda & Taylor.

### **36/20-21 Declarations of interest & dispensations**

None.

### **37/20-21 Community participation**

1. Fire in Green Lane: The Chairman reported concerns that have been raised with him by residents regarding the environmental impact of the fire and the clean up afterwards.
2. Trewearne Development Chenhalls Road: The Chairman reported concerns that have been raised by residents regarding the environmental impact and safety issues on the site and who is responsible for it, as it is understood the developer has gone into administration.
3. Bus Stops: The Clerk reported concerns that have been raised by a resident regarding buses no longer stopping on the A30 and the state of the bus shelter on Chenhalls Road.
4. St Erth sign on the junction of Treloweth & Tredrea Lane: A resident reported that this had been taken down by contractors when work was carried out in relation to cycle signage and Cornwall Council has told him that it doesn't need to be replaced.
5. Slow Markings on roads: A resident reported that he had been in contact with Cornwall Council regarding faded slow markings on Tredrea Lane, who have told him that no Traffic Regulation Order is required to replace the markings but it would involve funding.
6. History Panel at the Station: A resident reported that he has been in touch with Network Rail regarding heritage aspects being lost at the Station and the possibility of including a history interpretation panel there to detail this heritage.
7. Complaint to Cornwall Council: A resident reported that he had made an official complaint regarding how a planning application had been handled in relation to archaeological issues and lack of transparency.

8. Highways Improvements: A resident suggested proposals for this should be put on the website before spending money on a public consultation.

9. Chapel Annexe roof: A resident spoke on behalf of the Chapel Committee regarding their concerns about the roof on the Higher Vestry at the Chapel which needs repairing. They have got quotes and are looking for assistance with this as they don't have the funding.

### **38/20-21 Action required on matters raised during community participation**

1. Fire in Green Lane: The Chairman asked the Clerk to contact the Fire & Rescue Service to check if the incident has been reported to the Environment Agency and Cornwall Council and follow up in terms of actions if required. (Action: The Clerk)

2. Trewearne Development Chenhalls Road: The Chairman confirmed that there has been an administrator appointed for the company and asked the Clerk to raise the residents' concerns with the Administrator and Environmental Health at Cornwall Council and suggest that the residents do the same. (Action: The Clerk)

3. Bus Stops: The Chairman asked the Clerk to follow up with Cornwall Council regarding maintenance of the bus shelter and to write to Derek Thomas and First Kernow to raise again issues where the buses stop. In addition, to ask First Kernow to update timetables in the village. (Action: The Clerk)

4. St Erth sign on the junction of Treloweth & Tredrea Lane: The Chairman requested that the resident forward relevant correspondence to the Clerk who would then follow this up. (Action: The Clerk)

5. Slow Markings on roads: Chairman noted that at the next Community Network Panel meeting in October there will be the opportunity to put in bids for potential highways matters and this could be considered. He asked the resident to forward correspondence from Cornwall Council to the Clerk. (Action: The Clerk)

6. History Panel at the Station: The Chairman requested that the resident forward a proposal to the Clerk and this would be put on a future agenda to discuss. (Action: The Clerk)

7. Complaint to Cornwall Council: The Chairman confirmed that the resident only wanted to advise Council what steps he was taking and that no action was required at this stage.

8. Highways Improvements: The Chairman said that he would raise this with the Officer at next week's meeting but noted that, given the wide range of proposals affecting the whole village, public consultation had to be widely accessible to everyone. (Action: The Chairman)

9. Chapel Annexe roof: The Chairman requested that this be put on a future agenda to discuss any proposals that the Chapel Committee put forward. (Action: The Clerk)

The Chairman asked Councillor Pascoe if he had anything to report. Councillor Pascoe confirmed that he had not received any updates as yet regarding the river bank footpaths but would be keeping track of this. The Chairman thanked Councillor Pascoe for his assistance regarding the archaeological issues related to the 10 St Erth Hill planning application last month.

### 39/20-21 Minutes

It was **RESOLVED** that the Chairman signs as a true and accurate record, the minutes of the Ordinary meeting held on 7<sup>th</sup> July 2020.

### 40/20-21 Matters Arising

The Council noted the Clerk's report regarding matters arising from the July minutes as follows, with all outstanding matters to be actioned by the Clerk:

- CNP minutes have been circulated and the next meeting is on 5<sup>th</sup> October
- Toilet usage and signage – will be considered on the October agenda
- Replacement of trees – will be considered at the next Open Spaces Committee along with the PCC response
- Soil Survey – the report is now being completed by Cormac and this will be considered at the next Open Spaces Committee
- Footpaths 111/7/2 & 112/52/4 – Council will be notified of any updates
- Footpath 111/51/1 – the Clerk is organising a meeting with the Environment Agency
- PA20/04415 – 10 St Erth Hill – awaiting decision
- PA20/04116 – Tolroy Manor Holiday Park – awaiting decision
- Ladies / Accessible toilet – now open – reduced cleaning costs were noted, a fuse board had to be replaced following the failure of the Fixed Wire Test at a cost of £425.00 & VAT, wipes couldn't be sourced so hand sanitizer only was being used and volunteers were still needed for the closing rota
- Battery Mill & Green Lane Park – both now open with the door having been removed to the bin shelter at the latter
- Remedial Tree work & Tree survey – the application has been granted to carry out the work which is due to take place shortly; the tree survey has been completed and will be considered at the next Open Spaces Committee
- Hayle Growth Area Concept Plan Consultation – a response has been circulated and submitted

The Chairman noted that any items that will be on next week's agenda have not been included in this report.

### 41/20-21 Planning

#### **a) Applications**

**i) PA19/09125:** Change of use of existing domestic curtilage and replacement two storey extension; Gwedna Cottage, 64 Bosence Road, Townshend – amended plans. It was **RESOLVED** that St Erth Parish Council continues to object to this application. The changes incorporated in this application appear to be minor in terms of the reduction in size and although more positive in terms of the design of the rear elevation, still do not address the concerns previously made by both the Parish Council and WHS Planning. The objection to this application is on the same grounds as stated previously, as the newly amended plans remain too big for the property and would overwrite the cottage's original form and its design is not in keeping with the original building. The objection made by the WHS in both previous consultations, and again here, also remains valid that the design is not of a suitable scale or design that conserves or enhances the cottage and the proposal is overly scaled and overwrites much of the character of the host dwelling. (Action: The Clerk)

ii) **PA20/05238**: Listed building consent to provide one new CIS display; St Erth Station; Station Approach, St Erth. It was **RESOLVED** that St Erth Parish Council objects to this application on the basis of the lack of harmonisation of signage. There are currently three overhead CIS displays and it would seem appropriate to maintain the same style and method of mounting in this sensitive environment which continues to be the subject of what appears to be uncoordinated change. The new signage should be brought in line with current signage and combined with features already in existence. (Action: The Clerk)

iii) **PA20/05470**: Porch extension to the front of the property with balcony to the first floor; 1 Godolphin View, Bosence Road, Townshend. It was **RESOLVED** that St Erth Parish Council is happy to support this application. (Action: The Clerk)

iv) **PA20/05433**: Listed building consent to re roof single storey rear utility; store and WC; 2 Battery Mill Lane, St Erth. It was **RESOLVED** that St Erth Parish Council is happy to support this application in line with the Historic Environment Planning comments made in relation to materials matching the existing cottage and that details should be submitted for approval as a condition of the approval (Action: The Clerk)

v) **PA20/05177**: Residential Annexe; Jericho Cottage, Jericho Lane, St Erth Praze. It was **RESOLVED** that St Erth Parish Council objects to this application as it is development in the countryside which is against the Neighbourhood Plan, by design it is not an annexe and totally self-contained, and by Cornwall Council's own definition is a dwelling in its own right. (Action: The Clerk)

## b) Decisions

i) **PA20.94623**: 25 Fore Street, St Erth – condition discharged

ii) **PA20/66242**: Tree works at St Erth Church Hall – decided

iii) **PA19/09982**: Boscarnek – approved with conditions

## c) Other:

i) **PA20/05196**: Screening option for scheme under regulation 5 of the Town & Country Planning (EIA) Regulations 1999 (as amended) for new walking and cycling path linking the towns of Penzance & Hayle. Council was not a consultee at this stage and this application was noted.

## d) Pre-Applications:

i) **PA20/01479/PREAPP**: Pre-application advice for replacement of existing dwelling with new; 6 Battery Mill Lane, St Erth. The Council was not a consultee at this stage but following discussion it was agreed that a response to the Planning Officer would be beneficial. It was **RESOLVED** to delegate this response to the Clerk, in consultation with the Chairman and Vice-Chairman, to allow further reference to the Neighbourhood Plan. (Action: The Clerk, Chairman & Vice-Chairman)

## 42/20-21 Maintenance Work at Battery Mill Park

It was **RESOLVED** to defer this item to the September meeting. (Action: The Clerk)

## 43/20-21 Financial Matters

a) **Receipts & Payments for July 2020** – It was **RESOLVED** to note receipts received, ratify regular monthly payments made and approve payments due as follows:

### Receipts received:

Allotment rent	£17.50
<b>TOTAL</b>	<b>£17.50</b>

### Regular Payments to note:

South West Water	£29.00	Water – Public Conveniences
British Gas	£30.00	Electricity – Public Conveniences
SeaDog IT Ltd	£25.00	Website hosting fee
Cherry Trees	£436.96	Grass cutting – Churchyard & Cemeteries
Cherry Trees	£436.96	Grass cutting – Play areas
Utility Warehouse	£52.70	Landline, broadband, electricity – Vestry Rooms
Nest Pension Scheme	£150.84	ERC of £75.42 & EEC of £75.42
F Drew	£1668.38	Clerk's Salary (inc 12 hours AL agreed at June meeting)
HMRC	£498.89	PAYE Tax & NI
Google	£49.68	Gmail account
<b>TOTAL</b>	<b>£3378.41</b>	

### Payments for approval:

Cormac Solutions	£258.54	Contract for Public Conveniences for July – invoice reduced by 50% due to CV-19
Cormac Solutions	£1033.20	Fixed Wire Test / Infection, Disinfection & 2no Water Samples / Water Risk Assessment – Public Toilets
Cornwall Association of Local Councils	£36.00	CiLCA Introductory Session for F Drew
C MacDonald Builders	£406.50	Supply & fit new door to Disabled Toilet
Headland Printers	£33.60	A4 Playground Signs
Cherry Trees	£48.00	Miscellaneous odd jobs fixing items
Argos Fire Protection	£53.04	Annual service of fire extinguishers – Vestry Rooms
F Drew	£70.76	Clerk's expenses (itemised on invoice)
Apex Tree Service	£300.00	Tree Survey for Battery Mill Lane & Vicarage Gate play areas
<b>TOTAL</b>	<b>£2239.64</b>	

It was noted that the report following the annual service of the fire extinguishers had advised the need to purchase new CO2 extinguishers for electrics for the Vestry Rooms at a cost of £49.50&VAT. (Action: The Clerk)

### **b) First Quarter Budget Update**

The Council noted the report of the Clerk, and the Chairman highlighted various budget headings and no concerns were raised.

#### **44/20-21 Consultations**

The Council considered the Clerk & Councillor Player's report on the Local Government Association Model Member Code of Conduct Consultation. Following discussion, it was **RESOLVED** to support the responses outlined in the report. (Action: The Clerk).

#### **45/20-21 Correspondence**

- a) **Perranuthnoe Parish Council Neighbourhood Development Plan** – noted
- b) **Cornwall & W Devon Mining Landscape World Heritage Site Management Plan** – noted
- c) **Cornwall Council letter regarding position on financial support for Councils through Covid-19** – it was agreed that the Clerk would attend the CALC webinar to check whether the Council would be eligible for any support or not. (Action: The Clerk)

#### **46/20-21 Agenda items for a future meeting**

It was noted that Councillors would submit agenda items for future meetings to the Clerk.

#### **47/20-21 Date of next meetings**

The next meetings will take place on 18<sup>th</sup> August and 8<sup>th</sup> September both at 7.00pm using Zoom.

#### **48/20-21 Candidate presentations**

The two candidates both gave short presentations about themselves and Councillors then asked the same questions of both of them. The Chairman then thanked both candidates for applying and advised them they would be informed of the outcome by the Clerk.

#### **49/20-21 Exclusion of the Press and Public**

It was **RESOLVED** that in accordance with S.1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.

#### **50/20-21 Co-option of New Councillors**

Following discussion, it was **RESOLVED** that Mr Greatrex and Mr Moore both be co-opted as Parish Councillors. The Clerk will inform them of this decision and organise all relevant paperwork. (Action: The Clerk)

The Chairman closed the meeting at 9.44pm.

Signed: \_\_\_\_\_ Chairman Date: \_\_\_\_\_