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## **Minutes of the Ordinary Meeting of St Erth Parish Council held on Tuesday 23<sup>rd</sup> March 2021, via Zoom, commencing at 7.00pm**

**Present:** Councillors K Buzza (Chairman), W Chappell, T Greatrex, E Jenkin, J Lee, J Kersey, N Player, P Rodda, T Taylor

**In attendance:** Fiona Drew (Clerk), Cornwall Councillor Lionel Pascoe, & 3 members of the public.

### **245/20-21 Apologies for absence**

Councillors Moore & Spencer-Smith.

### **246/20-21 Declarations of interest & dispensations**

None.

### **247/20-21 Community participation**

1. Footpaths on the river bank – a representative from the West Cornwall Footpath Preservation Society spoke about the current situation along the river bank and communication he has had recently with Cornwall Council. He requested that his email be circulated to all Councillors with details of a proposal to use reeds to reinforce the riverbank.
2. Fly-tipping – Councillor Taylor raised concerns from a resident at Rose an Grouse in relation to fly tipping in the vicinity which is on private land.

### **248/20-21 Action required on matters raised during community participation**

1. Footpaths on river bank – The Clerk would circulate the email referred to above and this would be discussed on the next agenda. (Action: The Clerk)
2. Fly-Tipping – The Chairman advised that it was important to encourage residents to report matters to Cornwall Council themselves and that the Clerk would also follow it up. (Action: The Clerk)

### **249/20-21 Minutes**

It was **RESOLVED** that the Chairman signs as a true and accurate record, the minutes of the Ordinary meeting held on 2<sup>nd</sup> March 2021.

### **250/20-21 Matters Arising**

The Council noted the Clerk's report regarding matters arising as follows:

- 96/20-21ciii) Tree replanting – two fruit trees have been delivered to the School and a third has been planted at the Churchyard
- 156/20-21 Zip Wire – work is in progress and TK Play will return on 26<sup>th</sup> March to fit and tighten the cable and it will then be ready for use
- 197/20-21ci) Toilet Cleaning Contract – Cormac has confirmed that the SLA will be a 3.5% increase for 2021/22
- 197/20-21cii) Toilet Hand-drier Contract – Wallgate has carried out the first service for this year on 18<sup>th</sup> March and the Clerk continues to discuss the ongoing contract
- 214/20-21 Cemetery Driveway – the Clerk has spoken to the contractor regarding the matters raised and work will be carried out in May
- 221/20-21 Land at Rear of Church Street – the Clerk has received confirmation that this is a party wall and therefore joint responsibility
- 226/20-21 Footpaths 111/7/2 & 112/52/4 – the Clerk is still waiting for an update from Don Martin and would follow this up for the April meeting
- 232/20-21b) Gateway Court Highways Meeting – the Clerk is still waiting for the notes from Rupert Spencer
- 234/20-21a) Public Toilets – all matters are in hand to ensure that the gents toilet will be ready to reopen on 12<sup>th</sup> April, including additional work required as a result of graffiti on the outside of the door
- 234/20-21b) Play Parks – the rotten timbers have been removed and the appropriate signage will be put up ready to open Vicarage Gate on 12<sup>th</sup> April
- 235/20-21b) Meetings after 7<sup>th</sup> May – the PCC has confirmed that the Council can hold its ordinary meetings on the first Tuesday of the month from May through to August
- 236/20-21) Playing Field & Allotments at Vicarage Gate – work has been completed on the kissing gate and fencing and the allotment holders will be given keys to the padlock on the main gate which will then be locked; whilst carrying out the work the main gate post also had to be replaced as it was rotten
- 237/20-21a) Slow Down Relubbus & St Hilary – the Clerk has received no further communication regarding this as yet
- 237/20-21b) Sustainability in Cornwall Survey – this was completed by the Clerk, Chairman & Vice-Chairman as agreed
- 241/20-21 Tenders – all contracts have now been issued
- 242/20-21 Soil Survey Update – insurers have been advised although the signage is still outstanding

In addition, the Clerk has received two further updates:

- 98/20-21 Highways – the Project Manager has sent a breakdown of the number of responses to the Consultation as a result of an FOI request from a member of the public which the Clerk will circulate to Councillors
- 172/20-21 Website – the Clerk showed some slides of the new website which is currently under construction

## **251/20-21 Planning**

### **a) Applications:**

**i) PA20/05624:** Proposed redevelopment of St Erth Refuse Transfer Station(RTS) to include an extension to the existing waste transfer building, the provision of new external bays (for glass and clinical waste) and external enclosed bays (for wood wastes), associated infrastructure (e.g. provision of weighbridge etc), reversing the traffic flow through the RTS facility and changes to operating hours of the RTS and HWRC; the application site boundary

also includes the Household Waste Recycling Centre (HWRC); Refuse Transfer Station and Household Waste Recycling Centre Treloweth Lane St Erth. Following discussion, it was **RESOLVED** to support the application apart from the operating hours, with a number of conditions relating to an odour suppression system, the main access doors, traffic management, and a community liaison group. (Action: The Clerk)

ii) **PA21/01422**: Detached Garage; Jericho Cottage, Jericho Lane, St Erth Praze, Hayle. It was **RESOLVED** to support this application in principle but due to the size of the building, request that a condition be included to restrict its use to a garage and/or storage only and that the building cannot be sold off separately to the main dwelling in the future. (Action: The Clerk)

iii) **PA21/02199**: Construction of 84 chalets with site works with non-compliance of condition 5 in relation to decision notice 1/81/P/569 dated 3.11.1981; 88 Strawberry Hill Site, Tolroy Manor Holiday Park, St Erth Praze. Councillor Player left the meeting briefly and was not present when the vote was taken. It was **RESOLVED** to support this application subject to the following condition being imposed, and enforced, to confirm holiday use only, that the development hereby permitted shall be used as holiday accommodation only and shall not be occupied as a person's sole or main place of residence. The owners / operators will maintain an up-to-date register of the names of all owners / occupiers of each individual unit on the site, and of their main home addresses, and will make this information available at all reasonable times to the Local Planning Authority. (Action: The Clerk)

#### **b) Pre-Applications:**

i) **PA21/00644/PREAPP**: Pre-application advice for the proposed installation of a solar pv farm, battery energy storage plus ancillary infrastructure and equipment, landscaping and access; Trevarthian Farmhouse Plain An Gwarry Marazion. This pre-application has now been withdrawn from the portal as it is confidential but **PA21/02843**: Screening Opinion Under Regulation 6 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017; Trevarthian Farmhouse Plain An Gwarry Marazion is still being considered. It was **RESOLVED** to write to the Planning Officer to draw his attention to the size, impact on the area due to its sensitivity, ancient monuments and loss of good quality land at Grade 3 and the importance of an EIA due to these matters. (Action: The Clerk)

#### **c) Decisions:**

i) **PA20/11483**: Erection of single-storey porch to side of property; Strawberry Meadow, 41 Bosence Road, Townshend; Approved with conditions

ii) **PA21/00486**: Retention and completion of Ground Floor Conservatory and Associated Works; Bostrase, Tolroy Road, Hayle; Approved with conditions

### **252/20-21 Cornwall Council's New Waste and Recycling Arrangements**

The Chairman outlined the Council's plans and the impact of these arrangements were discussed in relation to Climate Change regarding plastic, road miles etc. It was **RESOLVED** to write to Cornwall Council (Rob Nolan and Edwina Hannaford as the relevant portfolio holders) to welcome the increase in levels of recycling but query how this will fit with CC's Emergency Plans in relation to increased road miles and emissions; loss of energy for the Energy Centre at St Dennis; lack of use of electric powered vehicles; increased use of energy at the sites due to longer hours; volume of redundant plastic as a result of replacing the old bins with three new bins; reduced capacity in the bins; lack of facilities for tetra packs.

In addition, to suggest the use of more robust recycling containers, raise concerns about fly tipping and rubbish being blown about from the lorries, suggest the potential for recycling food waste at home and to give consideration to free recycling of garden waste. (Action: The Clerk)

### **253/20-21 Verbal Reports**

Councillor Pascoe reported Nicola Yeates had confirmed she was unable to respond regarding the Highways Improvements as she was still waiting for the Consultation to finish and to receive the report.

### **254/20-21 Governance**

**a) Footpath Working Party:** It was **RESOLVED** to approve the terms of reference as previously circulated and for the Chairman and Councillors Jenkin, Kersey, & Taylor to be on the Working Party. (Action: The Clerk)

#### **b) Policies:**

**i) Data Protection Policy:** It was **RESOLVED** to approve and adopt the Data Protection Policy as previously circulated with no amendments. (Action: The Clerk)

**ii) Freedom of Information Policy:** It was **RESOLVED** to approve and adopt the Freedom of Information Policy and associated Publication Scheme as previously circulated with no amendments. (Action: The Clerk)

**iii) Privacy Notices:** It was **RESOLVED** to approve and adopt the General Privacy Notice and Privacy Notice for Staff, Councillors & Role Holders as previously circulated with no amendments. (Action: The Clerk)

### **255/20-21 Clerk's Appraisal**

The Clerk outlined proposals for her annual appraisal and shared a draft appraisal form. It was **RESOLVED** that three Councillors would undertake the appraisal as outlined in the report. It was further **RESOLVED** that Councillors Greatrex, Lee & Player would undertake the appraisal with feedback from all Councillors prior to the meeting, and the Clerk would agree a suitable date with them. (Action: The Clerk & Councillors Greatrex, Lee & Player)

### **256/20-21 Consultation**

**a) Climate Emergency Development Plan Document:** The Chairman thanked all Councillors for their comments on the allocated section of this document. It was **RESOLVED** that the Clerk would respond on behalf of the Council, based on the feedback already provided and for her to circulate this response to all Councillors prior to submission, due by 16th April. (Action: The Clerk)

**b) Water Lane – Local narrowing and crossing improvements:** It was **RESOLVED** to support the principle of the scheme and design but ask that consideration be given to siting the crossing point to the south west of Tolver Close entrance as an alternative location due to the proximity to the turning on to the main road. (Action: The Clerk)

c) **Boscarnek – Proposed removal of existing disabled parking bay:** It was **RESOLVED** to support this proposal. (Action: The Clerk)

#### **257/20-21 Correspondence**

a) **Climate Focus Event in West Cornwall – Derek Thomas:** 24<sup>th</sup> March on Teams – noted

b) **G7 Leaders’ Summit – Assistant Chief Constable Mayhew:** noted

c) **Suez re Lorries –** The Clerk had received a positive response and action from Suez following an issue with a battery recycling lorry driving through the village recently.

#### **258/20-21 Agenda Items for a future meeting**

It was noted that Councillors would submit agenda items for future meetings to the Clerk.

#### **259/20-21 Meeting Dates**

It was noted that the next Ordinary meeting will take place on 13<sup>th</sup> April 2021 at 7.00pm using Zoom and other dates were noted.

#### **260/20-21 Exclusion of the Press and Public**

It was **RESOLVED** that in accordance with S.1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.

#### **261/20-21 Parish Assets**

The Chairman advised that the Clerk would provide a report for the April meeting on the prioritisation of assets which would also include any significant liabilities such as the Cemeteries. (Action: The Clerk)

#### **262/20-21 Legal Matters**

##### **a) Council Solicitor:**

The Chairman outlined issues with the service Council has been receiving from the current solicitors. Discussion took place and it was **agreed** that the Clerk would engage appropriate specialist support as required. (Action: The Clerk)

##### **b) Siting of Container:**

It was **agreed** that the Clerk would continue a dialogue with the Committees to discuss what options may be available to move this matter forward and provide an update at the next Council meeting. (Action: The Clerk)

The Chairman closed the meeting at 9.45pm.

Signed: \_\_\_\_\_ Chairman Date: \_\_\_\_\_