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Minutes of the Ordinary Meeting of St Erth Parish Council held on Tuesday 16th February 2021, via Zoom, commencing at 7.00pm

Present: Councillors K Buzza (Chairman), T Greatrex, E Jenkin, J Kersey, I Moore, N Player, P Rodda (left at 9.30pm), T Taylor

In attendance: Fiona Drew (Clerk), Cornwall Councillor Lionel Pascoe, 2 representatives of the Cornwall Community Land Trust & 1 member of the public.

202/20-21 Apologies for absence

Apologies were received from Councillor Lee. Councillor Chappell attempted to enter the meeting but had technical issues which prevented her from joining.

203/20-21 Declarations of interest & dispensations

None.

204/20-21 Presentation from the Cornwall Community Land Trust

Representatives from the Cornwall Community Land Trust gave a presentation regarding how they deliver affordable homes and in particular about the incomplete site at Chenhalls Road which is currently up for tender by the Mortgagee in Possession.

205/20-21 Incomplete Development at Chenhalls Road

Discussion took place regarding this and the Council referred to its support for affordable led development in the Parish, as evidenced in the Neighbourhood Development Plan.

206/20-21 Community participation

A resident raised some points regarding the proposed resurfacing of Cemetery Driveway.

207/20-21 Action required on matters raised during community participation

The matters raised would be discussed under the relevant item (214/20-21).

208/20-21 Minutes

It was **RESOLVED** that the Chairman signs as a true and accurate record, the minutes of the Ordinary meeting held on 2nd February 2021.

209/20-21 Matters Arising

The Council noted the Clerk's report regarding matters arising as follows:

- 124/20-21a) Meeting with Gateway Court Residents – the Chairman, Vice-Chairman, Councillor Pascoe, Derek Thomas' office and the Clerk have a Virtual meeting with Rupert Spencer from Highways on 17th February regarding the traffic at Station Approach
- 189/20-21ii) Accountable Body for the Project – the response from Steve Parkinson, outlining why it was not recommended that Council take on this role, has been fed back to Derek Thomas and Councillors, along with the alternative approach he suggested
- 194/20-21ai) PA21/11497 – Listed Building consent, footbridge, St Erth Station – awaiting decision
- 194/20-21a ii) PA21/00123 – 1 Vicarage Gardens, St Erth – now approved
- 194/20-21a iii) PA21/00707 – Amendment to hours, HWRC & RTS, St Erth – change to application – awaiting decision
- 196/20-21a) Insurance Renewal – this review has been completed and a 3-year agreement entered into with Zurich at £650.79 per annum with better cover
- 197/20-21a&b) Contracts for Local Maintenance Partnership & Grass Cutting – the tenders have been advertised as agreed

210/20-21 Planning

a) Applications:

i) PA20/11483: Erection of single-storey porch to side of property; Strawberry Meadow, 41 Bosence Road, Townshend. It was **RESOLVED** that the Parish Council supports this application. (Action: The Clerk)

ii) PA21/00486: Retention and completion of Ground Floor Conservatory and Associated Works; Bostrase, Tolroy Road, Hayle. It was **RESOLVED** that the Parish Council supports this application with the proviso that the extension is completed in materials that are compatible with the main building. (Action: The Clerk)

b) Decisions:

i) PA20/05177: Residential Annexe; Jericho Cottage, Jericho Lane, St Erth Praze; Withdrawn

ii) PA20/10298: Refurbishment and extension of 71 chalets with non-compliance of condition 2 in relation to decision notice W1/88/P/0591/F; 21 Tudor Court, Tolroy Manor Holiday Park, St Erth Praze; Approved with conditions

iii) PA20/10299: Refurbishment and extension of 71 chalets with non-compliance of condition 2 in relation to decision notice W1/88/P/0591/F; 25 Trevithick Court, Tolroy Manor Holiday Park, St Erth Praze; Approved with conditions

iv) PA20/10598: 6 Battery Mill Lane, St Erth; Approved with conditions

211/20-21 Verbal Reports

a) Cornwall Councillor Report: Councillor Pascoe reported on the footpaths at Carbis Mill to advise that a meeting had recently taken place between the Countryside Team and the Environment Agency, and he was waiting for an email update regarding this. He had also contacted the Conservation Officer to push for a response on the Highways Improvements pre-application but had received no reply as yet.

b) Community Network Panel 1st February: The Chairman noted the presentations that had been made including the late addition of two items to the agenda on the Case for A30 Improvements and the Census - slides will be circulated to all Councillors when available. He reported that: discussion had taken place regarding the allocation of the remaining funds from the third year of the Highways Scheme; there was no update on the Water Lane Scheme which should have gone out for consultation; Rupert Spencer has now confirmed he will relook at the two schemes that the Council put forward in relation to the Causeway regarding the cycleway opening and bridge signage. (Action: The Clerk)

c) Localism Strategy Launch – 25th January: The Chairman outlined details of the launch which are available on the Cornwall Council website. (Action: The Clerk)

212/20-21 Highways Improvements

The Chairman gave an update from the Project Manager as the consultation outcome has still not been circulated.

213/20-21 Governance

a) Grants Policy & Application Form:

It was **RESOLVED** to approve and adopt the Grant Policy and associated Application Form previously circulated with minor amendments as discussed. (Action: The Clerk)

b) Policy Review Schedule:

The Policy Review Schedule previously circulated was noted.

c) Committee Terms of Reference:

It was **RESOLVED** to approve the following terms of reference as previously circulated with no amendments: i) Charges Committee ii) Governance Committee iii) Open Spaces Committee. (Action: The Clerk)

d) Hayle Day Care Centre Trust Appointee

It was **RESOLVED** to appoint Councillor Chappell to represent the Council on the Hayle Day Care Centre Trust. (Action: The Clerk)

214/20-21 Cemetery Driveway

Following consideration of the Clerk's report, it was **RESOLVED** to appoint Theobald Tarmacadam to carry out work to the Cemetery Drive at a cost of £8,310, subject to satisfactory checks in relation to run off and flooding on Chenhalls Road. (Action: The Clerk)

215/20-21 Playing Field and Allotments at Vicarage Gate

Following consideration of the Clerk's report highlighting the issues, it was **agreed** that the Clerk would investigate the options further to ensure access for wheelbarrows, pushchairs, wheelchairs etc, discuss with the Allotment Association and report back to Council. (Action: The Clerk)

216/20-21 Climate Emergency Development Plan Document

The Chairman shared maps relating to the renewable energy plans for solar and wind power from the Development Plan.

217/20-21 Correspondence

a) Church Street Road Sign: The Chairman outlined the response received from Cornwall Council relating to replacing a damaged road sign in Church Street and it was noted that this would not be completed until the Autumn due to lack of budget.

Councillor Rodda left the meeting at 9.30 pm.

b) Overgrown Tree in Churchyard: The Chairman outlined the action taken by the Clerk and confirmed that, subject to consultation with the PCC, this would be removed in the autumn after the nesting season to avoid any damage to the wall and graves, and a replacement tree would be planted elsewhere. (Action: The Clerk)

218/20-21 Agenda Items for a future meeting

It was noted that Councillors would submit agenda items for future meetings to the Clerk.

219/20-21 Meeting Dates

It was noted that the next Ordinary meeting will take place on 2nd March 2021 at 7.00pm using Zoom.

220/20-21 Exclusion of the Press and Public

It was **RESOLVED** that in accordance with S.1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.

221/20-21 Land at Rear of Church Street

It was **RESOLVED** to support Cornwall Council's proposal to sell this land with the stated conditions, subject to clarification from the Council's solicitor in relation to the party wall between the land and the Churchyard. (Action: The Clerk)

222/20-21 Clerk's Work Commitments

A motion was put to defer this discussion to the next meeting but that motion failed. Following discussion, it was **RESOLVED** to agree to pay the Clerk 100 hours towards additional work that she had undertaken over the past 8 months, and that, in part, this be directly related to the Covid Grant received as this was as a direct result of the impact Covid had on the Clerk's work load. It was agreed that there would be an agenda item at future meetings to enable the Council and the Clerk to monitor the workload and hours worked. (Action: The Clerk)

The Chairman closed the meeting at 9.54 p.m.

Signed: _____ Chairman Date: _____