

## **Minutes of the Ordinary meeting of St Erth Parish Council held on Tuesday 3 September 2019 in The Vestry Rooms, Fore Street, St Erth, commencing at 7.00pm**

**Councillors present:** K.J. Buzza (Chairman), M.J. Hanley, E.B. Jenkin, Ms. J. Kersey, Mrs. J. Lee, N. Player, E.T. Taylor (Vice-Chairman)

**Others present:** one member of the community, CC L. Pascoe and P. Rylett (Clerk to the Council)

**Apologies for absence:** Councillors Mrs. W. Chappell and A. Spencer-Smith

### **71/19-20 Declarations of interest**

None.

### **72/19-20 Community participation**

One matter was raised:

#### 1. Littering by Kelly Communications.

On behalf of a member of the community, Councillor Hanley referred to correspondence with Cornwall Council requesting enforcement action over the pieces of wiring left behind on the pavement following work carried out by Kelly Communications engineers.

Although Cornwall Council had decided not to prosecute, a letter of apology had been received from the Area Manager of Kelly Communications confirming this practice would cease.

### **73/19-20 Action required on matters raised during community participation**

#### 1. Littering by Kelly Communications.

The Council thanked Councillor Hanley for supporting the member of the community in this matter and for informing the Council of the action taken and the satisfactory outcome.

### **74/19-20 Planning and Listed Building applications**

a) PA19/06670: Provision of extension: Foxleigh Lodge, 16 Steppy Downs Road, St Erth Praze.

**RESOLVED** - that this application be supported.

(Action by: the Clerk).

b) PA19/07304: Submission of details to discharge conditions 2, 3 and 6 in respect of PA18/04740:

Battery Mill Farm, Battery Mill Lane. (This application was for information only and so the Council noted the details).

c) PA19/06789: Listed building consent for installation of radon gas extraction system: St Erth Station, Station Approach.

**RESOLVED** - that this application be supported but the Parish Council requests that, as far as is possible, the proposed external pipework mirror the layout of the soil pipes on the north west side of the same elevation. The Parish Council believes that if uniformity can be achieved, it will look better on the Listed Building.

(Action by: the Clerk).

d) PA19/07571: Retention and alteration of dormer windows, internal alterations and installation of three timber double glazed windows to the rear with variation of conditions 1, 2 and 3: Anvil House, 15 Fore Street.

When the latest application forms for permission to retain and alter the dormer windows at Anvil House had been submitted to the Local Planning Authority, it had failed to register both the planning application *and* the listed building application and so the Parish Council had only been consulted on the planning application.

It was likely that the process of referring the planning application to the Area Planning Committee had revealed the overlooked listed building application and so there was an opportunity for the Parish Council to respond formally before the listed building application was also considered by the Area Planning Committee on 23 September.

To enable that, the Chairman had agreed to consider the listed building application as an urgent item.

**RESOLVED** - that St Erth Parish Council objects to the listed building application PA19/07571 to be consistent with its objection to the planning application PA19/04263, namely:

"St Erth Parish Council acknowledges that the principle of rear dormer windows on this property has been accepted by the LPA.

The Parish Council believes, however, that the dormers which have been constructed are larger than those approved and appear to be very similar to those proposed in the application submitted in 2017 which was withdrawn because they were considered by the Conservation Officer to be too large.

The Parish Council's consideration of the current application was hindered by the fact that many details of the 2017 application had been removed from Cornwall Council's website. The Parish Council concludes, therefore, that the current proposal is unacceptable in terms of the significance of the heritage asset represented by this listed building within a Conservation Area and so requests that the application be refused and the appropriate enforcement action be taken."

The Parish Council also noted the drawings submitted with the listed building application contained no measurements and asked that this concern also be conveyed to the Case Officer.

(Action by: the Clerk).

### [75/19-20 Minutes](#)

**RESOLVED** - that the Chairman signs as a true and correct record, the minutes of the ordinary meeting of the Parish Council held on 13 August 2019.

(The Council noted that the Clerk would add the following words to minute 70/19-20 *Soil survey - update*: “Councillor Buzza did not vote on this matter”).

The Clerk then provided an update on the current position of the planning applications considered at that meeting as follows:

- a) PA19/05260: Construction of replacement extension to a dwelling house: 10 St Erth Hill - *awaiting LPA decision*.
- b) PA19/05579: Rebuilding of existing building to form offices and meeting room: Bosence Farm, 69 Bosence Road, Townshend - *awaiting LPA decision*.
- c) PA19/04447: Erection of a garden room/studio: 16 Fore Street - *approved by the LPA*.
- d) PA19/06371: Retention of Existing Caravan for Incidental Use to Main Dwelling: Yew Tree Cottage, The Green Lane - *awaiting LPA decision*.
- e) PA19/04263: Retention and alteration of dormer windows, internal alterations and installation three timber double glazed windows to the rear with variation of condition 1, 2, 3: Anvil House, 15 Fore Street - *awaiting LPA decision*.

### **76/19-20 Correspondence from Cornwall Council for information or requiring response**

The Council considered the report of the Clerk which contained information from Cornwall Council about the next stage of the [Governance Review process](#) and the efforts made to engage Gwinear-Gwithian and Ludgvan Parish Council’s to undertake joint consultation with the residents potentially affected by the submissions.

The Council noted that it’s Governance Review Working Group would meet to confirm the arrangements for Cornwall Council’s public engagement meeting on 16 September and to agree draft responses, for consideration by the Council, to the submissions by Gwinear-Gwithian and Ludgvan Parish Councils.

(Action by: the Clerk).

### **77/19-20 Reports from Councillors/Clerk on meetings held since the previous meeting of the Council**

The Chairman reported back on the matters discussed at the meeting of the Community Network Panel held on 2 September as follows:

1. AGM - appointment of Chair and Vice-Chair (CC Pascoe had been reappointed as Chair).
2. Briefing about the West Cornwall Multi Modal Hub by Ward Williams Associates - postponed.
3. [Community Network](#) Highways Scheme - written update on progress. Decision about feasibility study for Wheal Alfred Road weight restriction and new ‘expressions of interest’.
  - Vanessa Luckwell (Community Network Manager) went through the written update on schemes. A number of schemes had been completed or were in progress but with increased costs (which were read out by the Chairman.)

- It was agreed that no further items would be added to the list for approval until the next meeting. Councils should therefore consider whether there were any new schemes and submit them to Vanessa prior to the next CNP meeting.
- Concerns were raised about the effectiveness of this new approach to allocating funds.

4. What Affordable Housing means; Principles of Community Led Housing and What Local Members and Parish Councils can do to help - presentation by Noreen Jefferies - Cornwall Council Rural Housing Enabler.

5. ‘Love Lelant’. An introduction to this local community group and how they have used Cornwall Councillors Community Chest funds - given by Councillor Tony Harris.

An interesting presentation on how the community group had raised funds and taken action to make improvements in Lelant.

6. Questions to Cornwall Councillors.

It was stressed that as the Community Governance Review was an important issue impacting on a number of councils the subject should appear on the CNP agenda at key times to aid communication.

The next meeting will be on 4th November 2019 at St Ives School. Edwina Hanniford will be present and there will be items on the Multi Modal Hub and the Budget

### [78/19-20 Receipts and Payments for August 2019](#)

The Council considered this report and

**RESOLVED** - that the payments due be authorised.

#### The following had been received

	£0
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TOTAL	£0

#### The following had been paid by Direct Debit or Standing Order

Utility Warehouse	£12.86	Electricity - Vestry Rooms
Cherry Trees	£856.80	Grass cutting - parks, churchyard and cemeteries
SeaDog IT	£25.00	Website hosting fee
Google	£49.68	Gmail account
South West Water	£0	Water - Public Conveniences - new direct debit payment not yet taken this year
British Gas	£34.00	Electricity - Public Conveniences
NEST pension scheme	£128.84	Employer contribution of £64.42 and employee contribution of £64.42
BT	£114.12	Quarterly phone bill - Vestry Rooms
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TOTAL	£1,221.13
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The following payments were due as at 31 August 2019

P Rylett	£1,325.54	Clerk's salary (Note 1)
P Rylett	£45.90	Clerk's expenses (Note 2)
HMRC	£343.61	PAYE and NI
Cormac Solutions Ltd.	£475.19	Cleaning/re-stocking Public Conveniences -
PKF Littlejohn LLP	£360.00	July
Headland Printers Ltd.	£169.20	Annual external audit fee
		Printing agenda and two name-cards
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TOTAL	£2,719.44	

**Note 1**

The gross monthly pay was £1,610.54. The net pay of £1,325.54 was the amount payable following deductions of tax and national insurance and with a deduction from the net pay of the employee's contribution to the NEST pension scheme of £64.42 as shown above.

**Note 2**

The sum of £45.90 was comprised of:

Home Office Payment	£18.00	
Reimbursement of:		
Telephone calls	£0	
Postage/stamps	£22.00	Postage - August and September agenda
Consumables	£5.90	Copier paper
Office equipment	£0	
Expenses	£0	
Mileage	£0	

[79/19-20 Car park space outside Public Conveniences](#)

The Council considered the report of the Clerk, discussed potential options for its use and was of the opinion that it should be available for general public use in the future.

To that end the Council,

**RESOLVED** - that the Clerk investigates the steps necessary to formalise the designation of the land for that purpose.

(Action by: the Clerk)

### **80/19-20 Bus service**

The Clerk updated the Council on recent correspondence with the MP's office and the progress made since the previous meeting.

Councillors had updated the MP with their observations on current bus activity in that not all bus companies were going into and out of the Hub and so some users were still having to walk from the village to Rose-An-Grouse to catch a bus. It was also noted that the GWR service remained unreliable, as it was still not always running to all of its (even though now officially timetabled) reduced village schedule.

**RESOLVED** - that Councillors continue to monitor the situation following the introduction of the winter timetable and keep the MP informed of the situation and any difficulties being experienced by users.

(Action by: Councillors and the Clerk).

### **81/19-20 Business Plan**

The Council noted the current version of its Business Plan.

### **82/19-20 Agenda items for a future meeting**

1. Councillor Taylor asked, and the Council agreed, for a meeting of the Open Spaces Committee to be convened in the near future to review the potential uses of the S106 allocation.

The Chairman closed the meeting at 8.45pm

Signed by  
Chairman.....

Date.....  
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