

Minutes of the ordinary meeting of St Erth Parish Council held on Tuesday 2 April 2019 in The Vestry Rooms, Fore Street, St Erth, commencing at 7.00pm.

Councillors present: K. J. Buzza (Chairman), M. J. Hanley (Vice-Chairman), E.B. Jenkin, Ms. J. Kersey, N. Player and E.T. Taylor

Others present: CC L Pascoe and P Rylett (Parish Clerk)

Apologies for absence: Councillors Mrs. W.M. Chappell, Mrs. J. Lee, P. Rodda and A. Spencer-Smith

179/18-19 Declarations of interest

Councillor Hanley declared a personal interest in planning application PA19/02275 and took no part in the discussion or voting.

180/18-19 Community participation

None.

181/18-19 Action required on matters raised during Community participation

None.

182/18-19 Planning and Listed Building applications

a) PA19/02275: Non-material amendment to replace vertical red cedar cladding board to first floor with horizontal grey cedar cladding board in respect of decision PA17/12111: Tresanton, 7 Water Lane.

RESOLVED - that this application be supported.

(Action by: the Clerk)

b) PA19/01904: Proposed Side Extension: The Old Post Office, 2 School Lane.

RESOLVED - that this application be supported subject to favourable comments being made by the Conservation Officer which were not available at the time of consideration by the Parish Council.

(Action by: the Clerk)

183/18-19 Minutes

RESOLVED - that the Chairman signs as a true and correct record, the minutes of the Ordinary meeting held on 5 March 2019.

(Action by: the Clerk)

The Clerk then provided an update on the current position of the planning applications considered at that meeting as follows:

a) PA19/00881: Variation of Condition 2 (approved plans) to Planning Application No. PA17/10407 for the construction of two affordable dwellings, one open market dwelling & associated works to amend the garage location: Land east of Vicarage Gate - *awaiting determination by the LPA.*

b) PA19/01000: Refurbishment and extension of 71 chalets: Variation of condition 2 in relation to decision notice W1/88/P/0591: To allow all year round occupancy: 20 Tudor Court Tolroy Manor Holiday Park St Erth Praze - *awaiting determination by the LPA.*

184/18-19 Reports from Councillors/Clerk on meetings held since the previous meeting of the Council

- Meeting of the CNP held on 4 March.
In view of the Chairman's comprehensive feedback at the meeting of the Parish Council on 5 March, the notes of the meeting were noted.
- Meet the Planners event held on 11 March.
The Council considered the presentation slides and received feedback on the event from Councillor Taylor and the Clerk. By organising the county into eight area planning teams, Cornwall Council hoped that it would improve various aspects of the planning service it provided.
- Meeting with Highways England and others on 19 March: Loggans Moor roundabout.
The notes and slides had not been received from the Community Network Manager as expected but would be circulated when they were. The Clerk had attended the meeting and outlined the position with regard to St Erth roundabout which was not part of the current application for grant funding.

185/18-19 Correspondence from Cornwall Council for information or requiring response

The Council noted that:

- A Cornwall Libraries' Partnership Day would take place on 3 April;
- On behalf of the Cornwall Planning Partnership (CPP), CALC had invited nominations to join the CPP;
- Cornwall Council had invited local councils to a Road Safety and Community Speed engagement event on 14 May; and
- a report followed on Polling Districts and Polling Places Review.

186/18-19 Polling Districts and Polling Places Review

The Council considered the report of the Clerk and noted that it was Cornwall Council's intention to continue to use the Methodist Hall as a Polling Station for future elections etc.

The Council considered the options and

RESOLVED - that Cornwall Council be advised that St Erth Parish Council believes that the Old School Room would be a more appropriate venue for a Polling Station because it had better car parking facilities, was more easily accessible, especially for disabled users and was in a location which was safer for people to use i.e. away from a busy junction.

(Action by: the Clerk)

187/18-19 Public Conveniences - data recorder

Following a brief introduction by the Chairman, the Council noted the report of the Clerk on this matter.

188/18-19 Clerk's Pension - changes from April 2019

Following a brief introduction, the Council noted the report of the Clerk on this matter.

189/18-19 Receipts and Payments for March 2019

RESOLVED - that the payments due be authorised.

(Action by: the Clerk)

The following have been received

Allotment rents	£40.00
Cemetery fees	£1,110.00
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TOTAL	£1,150.00

The following have been paid by Direct Debit or Standing Order

Utility Warehouse	£21.33	Electricity - Vestry Rooms
Cherry Trees	£856.80	Grass cutting - parks, churchyard and cemeteries
SeaDog IT	£25.00	Website hosting fee
Google	£39.60	Gmail account
South West Water	£367.00	Water - Public Conveniences
British Gas	£23.00	Electricity - Public Conveniences
BT	£108.00	Quarterly phone bill - Vestry Rooms
NEST pension scheme	£112.43	Employer contribution of £62.46 and employee contribution of £49.97
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TOTAL	£1,553.16	

The following payments are due as at 31 March 2019

P Rylett	£1,293.83	Clerk's salary (net pay - see Note 1 below)
P Rylett	£162.55	Clerk's expenses (see Note 2 below)

HMRC	£336.37	PAYE and NI
Cormac Solutions Ltd.	£450.20	Cleaning/re-stocking - Public Conveniences
Headland Printers Ltd.	£124.80	Printing of agenda/reports for March meeting
Headland Printers Ltd.	£128.40	Printing of agenda/reports for April meeting
K Buzza	£5.99	Reimbursement of SDHC Card (for recording)
A & P Chambers Ltd.	£1,566.00	Data logger and analysis software
TT Electrical	£60.00	Electrical repair - Vestry Rooms
J Pender	£150.00	Fee: PA18/08144 Tractor Barn
J Pender	£515.10	Fee: Vestry Rooms project, including reimbursement of application fees paid to CC
J Pender	£150.00	Fees: PA18/11026 and PA18/12089 Lamb and Flag; PA18/12087 Star Inn; PA18/08144 Lawfulness Certificate, Field Barn; and PA19/00881 Garage at Vicarage Gate
Cornwall Council	£343.70	Non domestic rates - Public Conveniences
Cornwall Council	£1,152.00	Tree Inspection: survey and report
Wallgate Ltd.	£511.20	Annual maintenance contract for two hand wash/dry units - Public Conveniences
CVC Solicitors	£600.00	Fee: Legal work related to car park space - Public Conveniences
TOTAL	£7,550.14	

Note 1

The gross monthly pay is £1,561.55. The net pay of £1,293.63 is the amount payable following deductions of tax and national insurance and with a deduction from the net pay of the employee's contribution to the NEST pension scheme of £49.97 as shown above.

Note 2

The sum of £162.55 is comprised of:

Home Office Payment	£18.00	
Reimbursement of:		
Telephone calls	£0	
Postage/stamps	£29.00	
Consumable	£102.05	Files for agenda and accounts, notepad, screen cleaner, printer ink, paper and envelopes
Office equipment	£0	

Expenses	£0	
Mileage	£13.50	Meet the Planners event on 11 March at Ludgvan and meetings on 19 March at Hayle (about Hayle roundabout), Angarrack (with Grounds Maintenance Contractor) and St Erth (with Electrical Contractor)

190/18-19 Business Plan

The Council noted the current version of its Business Plan with the addition of the meeting of the Governance Committee on 30 April.

(Action by: the Clerk)

191/18-19 Tour of Britain 2020

The Chairman referred to the email sent to all Councillors about this event and to what extent the Parish Council could become involved.

The Clerk had contacted the event organisers requesting confirmation of the precise route and while this was awaited, it was

RESOLVED - that Councillor Player be the lead Councillor for this event and report back to the Council in due course.

192/18-19 Agenda items for a future meeting

1. Councillor Player believed that following the recent receipt of Council Tax bills from Cornwall Council, the Parish Council could post a feature on social media to remind the community what services it provided. The Council discussed this and welcomed the offer of Councillor Player to work with the Clerk on this communication.

(Action by: Councillor Player and the Clerk)

2. Councillor Hanley asked the Clerk to raise the problem of cars parking in the bus turning area at the forthcoming meeting with Will Bros.

3. Councillor Taylor asked the Clerk to raise the following matters at the forthcoming meeting with Will Bros.:

- whether the bus and train timetables would be synchronised in the future; and
- when were the street lights, either side of the entrance/exit to the St Erth Industrial Estate, be fixed as they had not been working for some time.

The Chairman closed the meeting at 7.59pm

Signed by
Chairman.....

Date.....
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