

Minutes of the Ordinary meeting of St Erth Parish Council held on Tuesday 14 January 2020 in The Vestry Rooms, Fore Street, St Erth, commencing at 7.00pm

Councillors present: K.J. Buzza (Chairman), Mrs. W.M. Chappell, E.B. Jenkin, Ms. J. Kersey, Mrs. J. Lee, P. Rodda, A. Spencer-Smith and E.T. Taylor (Vice-Chairman).

Others present: P. Rylett (Clerk to the Council).

Apologies for absence: Councillors M.J. Hanley and N. Player and CC L. Pascoe.

131/19-20 Declarations of interest

None.

132/19-20 Community participation

No matters were raised.

133/19-20 Action required on matters raised during community participation

None.

134/19-20 Planning and Listed Building applications

a) PA19/10736: Installation of an external platform lift and off-road parking bay to improve mobility wheelchair access to the property: 41 Treloweth Close.

RESOLVED - that this application be supported.

(Action by: the Clerk).

b) PA19/10866: Listed Building Consent: Installation of an announcement system receiver and two antennas within the canopy to platform 3: St Erth Station, Station Approach.

RESOLVED - that this application be supported.

(Action by: the Clerk).

c) PA19/05260: Construction of replacement extension to a dwelling house: 10 St Erth Hill.

At the request of the agent, this application was withdrawn to enable him to attend an informal meeting of Parish Council representatives to clarify the proposals.

Following that, the application would be re-presented to the Parish Council at its next ordinary meeting on 4 February 2020.

(Action by: the Clerk)

135/19-20 Minutes

RESOLVED - that the Chairman signs as true and correct records, the minutes of:

a) the Ordinary Meeting held on 3 December 2019; and

b) the Special Meeting held on 12 November 2019.

With regard to minute 120/19-20, the Council discussed the recent flooding problems in Little Mill Lane and the attempts which had been made to identify the causes of the problem.

Other land-use concerns were also discussed but in view of the limited powers available to the Parish Council, Councillors noted that the Clerk would discuss the issues with St Aubyn Estates, as owners of the Lane, to encourage them to take appropriate action to prevent a recurrence.

(Action by: the Clerk).

The Clerk provided an update on the current position of the planning applications considered at the meeting held on 3 December as follows:

a) PA19/09982: Outline planning permission with all matters reserved: Residential development: Land South East of Boscarnek - *awaiting determination by the LPA.*

b) PA19/09125: Demolition of existing rear extensions and construction of two-storey replacement and associated works: Gwedna Cottage, 64 Bosence Road, Townshend - *awaiting determination by the LPA.*

The Clerk updated the Council on the appeal decision for planning application PA17/12089 - 44 dwellings etc. Treloweth Lane, and circulated copies of the appeal decision letter and his subsequent correspondence with the Planning Case Officer.

Following discussion, the Council noted that the Clerk would seek clarification of how the site was being regarded by the LPA in view of the Inspector's decision - i.e. was the whole site regarded as an exception site or just part of it? and that the negative aspects of the appeal decision be raised with Derek Thomas MP and CC Edwina Hannaford (formerly CC Cabinet member for Localism).

(Action by: the Clerk).

136/19-20 Correspondence from Cornwall Council for information or requiring response

CNP meeting on 20 January.

The Chairman informed the Council of the agenda items for the forthcoming meeting and reminded Councillors that they had been invited to make suggestions for any new highway improvement projects.

137/19-20 Reports from Councillors/Clerk on meetings held since the previous meeting of the Council

The Chairman informed the Council that the Community Governance Review meeting with representatives of Ludgvan Parish Council would now be held on 5 February and that, in the meantime, the Clerk was trying to ascertain what documents had been considered by Cornwall Council leading up to the decisions on the Ludgvan and St Erth submissions.

(Action by: the Clerk)

138/19-20 Receipts and Payments for December 2019

The Council considered this report and noted that the payment due to Cherry Trees in the sum of £390.00 was not required as it would duplicate a payment made previously.

(Action by: the Clerk).

The Council also noted that the invoice from SeaDog IT, for converting a Word Document into an on-line form, would be paid but asked the Clerk to request SeaDog IT to provide the training required to enable this function to be undertaken in-house in future.

(Action by: the Clerk)

RESOLVED - that with the exception of the duplicate payment referred to above, the payments due be authorised.

The following had been received

Allotment rents	£17.50
Cemetery fees	£910.00
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TOTAL	£927.50

The following had been paid by Direct Debit or Standing Order

Utility Warehouse	£49.82	Landline, broadband, electricity - Vestry Rooms
Cherry Trees	£856.80	Grass cutting - parks, churchyard, cemeteries
SeaDog IT Ltd.	£25.00	Website hosting fee
Google	£49.68	Gmail account
South West Water	£22.50	Water - Public Conveniences
British Gas	£34.00	Electricity - Public Conveniences
NEST pension scheme	£128.84	Employer contribution of £64.42 and employee contribution of £64.42
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TOTAL	£1,166.64	

The following payments were due as at 31 December 2019

P Rylett	£5,043.86	Clerk's salary (Note 1)
P Rylett	£56.90	Clerk's expenses (Note 2)

HMRC	£2,423.25	PAYE tax and NI
Headland Printers Ltd.	£195.60	Printing of agenda and reports for PC meeting in July (invoice not received at that time)
Cormac Solutions Ltd.	£0	Cleaning/re-stocking - Public Conveniences
Hudson Accounting Ltd.	£300.00	in November and December - invoices awaited
Cormac Solutions Ltd.	£227.94	Budget analysis, advice and set-up for 2020-21 and meetings with Clerk and Councillors
Cherry Trees	£390.00	
Cherry Trees	£530.00	Lining and bollard works - Public Conveniences
SeaDog IT Ltd.	£165.00	
SeaDog IT Ltd.	£75.00	Supply and fit of roof space insulation - Public Conveniences
SeaDog IT Ltd.	£250.00	Tree work and scrub clearance - Battery Mill Park
St Erth School	£10.00	
J. Beard	£60.00	Design of on-line job application form
Cormac Solutions Ltd.	£3,255.00	Annual fee for website security
		Website testing with report for compliance with Website Accessibility Regulations
Zurich Municipal	£827.29	Hire of School Hall for PC meeting on 3 December
Graeme Rust Design	£159.20	Supply of topsoil and top-up of burial plots
		Soil survey
		Annual insurance premium
		Contribution to St Erth Family Activity Trail

TOTAL	£13,969.04
	£13,579.04

Note 1

The gross monthly pay was £2,002.41 and the gross back pay was £4,703.00. The net pay of £5,043.86 was the amount payable following deductions of employee's tax and national insurance and with a deduction from the net pay of the employee's contribution to the NEST pension scheme of £64.42 as shown above.

Note 2

The sum of £56.90 was comprised of:

Home Office Payment	£18.00	
Reimbursement of:		
Telephone calls	£0	
Postage/stamps	£7.00	Agenda and reports - meeting on 10 December

Consumables	£6.70	Copier paper
Office equipment	£0	
Expenses	£0	
Mileage	£25.20	Delivery of agenda for PC meeting on 3 December and meeting in Camborne with Planning Officer regarding Boscarnek application.

139/19-20 3rd Quarter budget position

The Council noted this report.

140/19-20 Forest School Project, St Erth School

The Council considered the report of the Clerk which set out the details and the range of anticipated benefits of this project and agreed, unanimously, that it was very worthy of its support.

RESOLVED - that the sum of £1,500.00 be donated to St Erth School towards the costs of its Forest School Project, subject to the Parish Council's donations policy which requires that "Recipients of any grant funding from the Parish Council must confirm: what the grant will be spent on; that the Parish Council's logo appears on any publicity related to the purpose the grant supports; and that the Parish Council's contribution is also recognised in any publicity related to the purpose the grant supports."

(Action by: the Clerk).

141/19-20 Business Plan

The Council noted the current version of its Business Plan.

142/19-20 Agenda items for a future meeting

None.

143/19-20 Exclusion of the press and public

RESOLVED - that in accordance with S.1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.

144/19-20 Soil survey update

The Chairman reported, and the Council noted, that the report from Cormac was still awaited.

145/19-20 Recruitment update

The Chairman outlined the process and related matters for the interview day and the Council discussed and agreed the arrangements.

The Chairman closed the meeting at 8.47pm.

Signed by
Chairman.....

Date.....
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