

**Minutes of the Special meeting of St Erth Parish Council held on Tuesday 10 December 2019 in The Vestry Rooms, Fore Street, St Erth, commencing at 7.00pm**

**Councillors present:** K.J. Buzza (Chairman), M.J. Hanley, E.B. Jenkin, N. Player, A. Spencer-Smith and E.T. Taylor (Vice-Chairman).

**Others present:** none.

**Apologies for absence:** Councillors Mrs. W. M. Chappell, Ms. J. Kersey, Mrs. J. Lee and P. Rodda.

**131/19-20 Declarations of interest**

None.

**132/19-20 Exclusion of the press and public**

**RESOLVED** - that in accordance with S.1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.

**133/19-20 Action following benchmarking exercise**

The Chairman referred to the meeting of the Council on 3 December 2019 when Councillors considered the benchmarking of the role of Clerk/RFO using the Cornwall Association of Local Councils (CALC) benchmarking guide. The Council determined, based on a range of factors including meeting workloads, delegated functions, staff/contractor responsibilities and finance responsibilities, that the St Erth role would be in the range of scale points 20-26.

The Council considered options for the effective date of the change and the appropriate point for the Clerk on the new scale and

**RESOLVED** - that the current postholder be placed on SCP 26 with effect from 1 April 2019.

The Chairman closed the meeting at 7.39pm

Signed by  
Chairman.....

Date.....  
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