

## **Minutes of the Ordinary meeting of St Erth Parish Council held on Tuesday 9 January 2018, in The Vestry Rooms, Fore Street, St Erth, commencing at 7.00pm.**

**Councillors present:** K. Buzza, E.B. Jenkin, Ms. J. Kersey, P. Rodda, A. Spencer-Smith and E.T. Taylor (Vice-Chairman in the Chair)

**Others present:** 2 members of the community, CC L. Pascoe and Peter Rylett (Clerk to the Council)

**Apologies for absence:** Councillors Mrs. W. M. Chappell and M.J. Hanley (Chairman)

### **123/17-18 Declarations of interest**

Councillor Jenkin declared a non-registerable interest in planning application PA17/11610.

### **124/17-18 Community participation**

1. Planning application PA17/11610: Re-submission of withdrawn application PA17/09198 dated 21st November 2017, for the construction of a pair of semi-detached dwellings and associated works: land and buildings at Sunrise Farm, Bosence Road.

The applicant addressed the Council in support of the application and answered Councillors questions.

### **125/17-18 Action required on matters raised during community participation**

The Clerk advised that the Council would take into account, the points raised during the previous discussion when it considered the application.

### **126/17-81 Planning and Listed Building applications**

The Chairman agreed to vary the order of business on the agenda to deal with application PA17/11610 first:

e) PA17/11610: Re-submission of withdrawn application PA17/09198 dated 21st November 2017, for the construction of a pair of semi-detached dwellings and associated works: land and buildings at Sunrise Farm, Bosence Road.

**RESOLVED** - that this application be supported.

a) PA17/11438: Internal and external alterations to Farmhouse including installation of rooflights, construction of storm porch and re-roofing single storey lean-to together with regularisation of works carried out to roof and external walls prior to listing.

Refurbishment and extension of former goat house to form residential annex for use ancillary to main dwelling. Refurbishment of former cow house to form workspace.

Construction of external paved areas: 9 Porthcollum Lane; and b) PA17/11439: Listed Building Consent for a) above.

**RESOLVED** - that consideration of these applications be deferred pending sight of the responses from the Historic Planning Officer.

In the event, however, that this information is not forthcoming, the Parish Council:

1. supports the proposed works to the Farmhouse except the use of rooflights as this will change the appearance of the Listed Building;

2. supports the bringing back into use of the other buildings, subject to:

i) the former goat house remaining in the same ownership of and not separated from the Farmhouse as a separate dwelling; and

ii) the former cow house remaining as a workshop and not being converted subsequently to residential accommodation.

c) PA17/11584: Listed building consent for extension of Platform 3 towards Platform 4 (the sidings platform) to provide increased circulation space around the passenger entrances to both the ticket office and cafe. The buffer stop and signals cabinet to be relocated to a distance of 15m from the building and the tracks realigned with a new riser wall construction at the platform edge. Replacement of the existing non-compliant ramp and steps between Platforms 2 and 3 with new accessible facilities. Installation of sections of heritage-style spear top fencing around the works locations: St Erth Station

**RESOLVED** - that this application be supported in general but that the specific concerns about some of the design aspects, expressed in correspondence from Mr John Stengelhofen (Chairman of the Cornish Buildings Group), be brought to the attention of the Planning Case Officer for consideration.

d) PA17/11727: Proposed garage for domestic use: Killanoon, 12 Tolroy Road

**RESOLVED** - that St Erth Parish Council objects to this application unless there is a condition imposed to prevent any residential use and also objects if the proposed building constitutes over-development of the site and/or has an overbearing effect on the neighbouring property.

### [127/17-18 Minutes](#)

**RESOLVED** - that the Chairman signs, as a true and correct record, the minutes of the ordinary meeting held on 5 December 2017.

During consideration of the minutes, referring to Minute 112/17-18 (3), Councillor Buzza requested that the Clerk sends him the email from the Environmental Health Officer concerning water testing.

### **128/17-18 Reports from Councillors/Clerk on other meetings held during the previous month**

a) [Meeting on 12 December](#) about SEMM Hub related matters, attended by the Chairman and Vice-Chairman with Ward Williams.

The Council referred to an email from Councillor Hanley which outlined the issues discussed and noted that the Chairman and Vice-Chairman had expressed their frustration with the apparent lack of action on several matters.

Accordingly, the Council asked the Clerk to seek information and updates from Cornwall Council on the following matters and report back to the next ordinary meeting of the Council:

1. if, when and where speed monitoring will be undertaken;
2. a copy of the notes of the meeting with Councillor Mick Hanley, Simon Murray and others held on 15 November at Pydar House;
3. a copy of the EU funding application for the WCTI/Hub;

4. written confirmation of Cornwall Council's promise of a car park levy for the Parish Council;
5. whether the road safety audit for the virtual pavement on Treloweth Lane had been undertaken; and
6. an update on the Treloweth Lane Improvement scheme in general and the details of what, exactly, the proposed improvements could be.

#### **129/17-18 Cornwall Council Boundary Review**

The Council considered feedback from Cornwall Council's Lead Officer for the Boundary Review on its boundary option which had been supported by Gwinear-Gwithian Parish Council and St Ives Town Council. The response was that the option appeared not to work in relation to the Hayle seats and the Gwinear-Gwithian, St Erth, etc. seat as the electorates were so far outside of the Commission's permitted electorate range.

The response went on to say that Cornwall Council's Electoral Review Panel was currently favouring a St Erth, St Hilary, Breage and Germoe seat around which there were obvious and credible divisions for the West Penwith, Hayle and St Ives and Helston and South Kerrier Community Network areas.

Councillor Spencer-Smith stated that he could not understand why "the electorates were so far outside of the Commission's permitted electorate range" as Cornwall Council's own figures had been used in the calculation and it was also on the understanding that Cornwall Council's consultants would be able to make changes to individual polling district boundaries in order to bring the figure within the permitted range. The option put forward, therefore, had been submitted on that basis.

Following further consideration, the Council

#### **RESOLVED - that:**

1. the Clerk query why the figures were so far outside of the Commission's permitted electorate range and why Cornwall Council's consultants had not undertaken a review of individual polling district boundaries to achieve an electoral number within the range;
2. the Clerk find out the views of Gwinear-Gwithian Parish Council on Cornwall Council's response; and
3. the Parish Council agree what are its 'hard' and 'soft' boundaries to help shape its option to be presented to the Boundary Commission for England, following agreement at the Parish Council meeting on 6 February.

#### **130/17-18 Receipts and Payments for December 2017**

**RESOLVED** - that the payments due be authorised:

##### The following had been received

Cemetery fees	£340.00
Refund of VAT	£5,468.31
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TOTAL	£5,808.31

##### The following had been paid by Direct Debit or Standing Order

Utility Warehouse	£8.28	Electricity - Vestry Rooms
Chris Bray	£840.00	Grass cutting - parks, churchyard and cemeteries
SeaDog IT	£18.95	Website hosting fee
Google	£23.76	Gmail account
South West Water	£22.50	Water - Public Conveniences
British Gas	£25.00	Electricity - Public Conveniences
NEST Pension Scheme	£81.85	Clerk's pension
<b>TOTAL</b>	<b>£1,028.62</b>	

The following payments were due as at 31 December 2017

P Rylett	£1,307.11	Clerk's salary (see <b>Note 1</b> below)
P Rylett	£139.42	Clerk's expenses (see <b>Note 2</b> below)
HMRC	£354.52	PAYE and NI
Cormac Solutions Ltd.	£1,490.08	Cleaning - Public Conveniences (for August, September, October and November)
SeaDog IT	£36.00	Annual licence key security upgrade
Headland Printers Ltd.	£188.40	Copying of agenda/traffic improvements report
Jon Pender	£75.00	All work related to PA17/10407: proposed development of land N.E. Vicarage Gate
Hudson Accounting	£250.00	All work related to budget/precept preparation
Cornwall Council	£234.62	Uncontested election - May 2017
<b>TOTAL</b>	<b>£4,075.15</b>	

**Note 1**

£1,307.11 was the net amount payable following the deductions of tax, NI and the Clerk's part of the pension from the gross monthly salary of £1,515.83 + £60.00 (for NP work in December)

**Note 2**

The sum of £139.42 was comprised of:

Home Office Payment	£18.00	
Reimbursement of:		
Telephone calls	£0	
Postage/stamps	£0	
Consumables	£103.02	Ink for both the office and NP copiers
Office equipment	£7.99	Calculator

Expenses	£4.40	Car park fee for meeting in St Ives
Mileage	£6.01	Boundary Review meeting in St Ives on 14 December

### 131/17-18 Budget position - 3<sup>rd</sup> Quarter

The Council considered this report noting key points highlighted by the Clerk.

### 132/17-18 Neighbourhood Plan - update

The Clerk reported that during the final statutory period of consultation, two comments had been received; one from Historic England; and the other from the Open Spaces Team at Cornwall Council which necessitated further consideration.

Appended to the agenda were the full details of those comments and the changes proposed to the wording of text and policies in the Plan in order to meet them. Every member of the NP Steering Group had been consulted and all those who had responded, were in support of the proposed changes. Furthermore, Cornwall Council was satisfied that the proposed changes were adequate to meet the comments and the Parish Council was, therefore, asked to consider and approve them.

**RESOLVED** - that:

1. the proposed changes as submitted be approved;
2. Cornwall Council and the Examiner be advised accordingly; and
3. the changes be published on Cornwall Council's website and the Parish Council's website.

### 133/17-18 Business Plan

The Council noted the latest version of its Business Plan.

### 134/17-18 Agenda items for a future meeting

1. consideration of the responses from Cornwall Council regarding the highway/transport related matters and following receipt of the ERDF application for the Hub, whether any representations should be made; and
2. agreement of the final boundary review option for submission to the BCE.

### 135/17-18 Exclusion of the Press and Public

**RESOLVED** - that in accordance with S.1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.

### 136/17-18 Vestry Rooms

The Council received and noted legal advice related to the building.

### 137/17-18 Chenhalls Road Cemetery

The Council noted that the Final Order had now been made and

**RESOLVED** - to consider, at its next meeting, what action to take following clarification of the precise responsibilities which could be transferred.

The Chairman closed the meeting at 9.55pm

Signed by

Chairman.....

Date.....

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