



The Vestry Rooms
25 Fore Street
St Erth TR27 6HT
Tel: 01736 757575 (a/phone)
Email: clerk@sterth-pc.gov.uk
Website: www.sterth-pc.gov.uk
Chairman: Councillor Kevin Buzza
Clerk: Mrs Fiona Drew

Co-option Person Specification

COMPETENCY	ESSENTIAL	DESIRABLE
P e r s o n a l Attributes	<ul style="list-style-type: none"> • Sound knowledge and understanding of local affairs and the local community • Forward thinking 	<ul style="list-style-type: none"> • Can bring a new skill, expertise or key local knowledge to the Council
Experience, Skills, Knowledge & Ability	<ul style="list-style-type: none"> • Interest in local matters • Ability and willingness to represent the Council and their community • Good interpersonal skills and able to contribute opinions at meetings, whilst willing to see others views and accept majority decisions • Ability to communicate succinctly and clearly, both orally and in writing • Ability and willingness to work closely with other Councillors and staff and to maintain good working relationships • Ability and willingness to work with the Council's partners (e.g. voluntary groups, other parish councils, principal authority, charities) • Ability and willingness to undertake relevant training 	<ul style="list-style-type: none"> • Experience of working or being a member in another public body or not for profit organisation • Experience of working with voluntary and / or local community / interest groups • Basic knowledge of legal issues relating to town and parish councils or local authorities • Experience of delivering presentations
Circumstances	<ul style="list-style-type: none"> • Ability and willingness to attend meetings of the Council (or the meetings of other local authorities and local bodies) in the evening and events in the evening or at weekends • Flexible • Enthusiastic 	